



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION SMALL VALUE PROCUREMENT

RFQ No. : **DSWD7-2025-1091**

Date : **July 11, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

### Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit, Philgeps Registration Number** upon submission of the quotation/s. **An Omnibus Sworn Statement** is required prior to award.

Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **July 15, 2025 at 5:00PM.**

Very truly yours,

**ENGR. EMMANUEL M. EDLES**  
AO V/Head, Procurement Management Section

### Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **5 days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD NIR, Talay, Dumaguete City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City


Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_

RFQ No.: DSWD7-2025-1095

Date: July 11, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Appliances</b>				
1	5	unit	<b>Coffee Maker</b> -at least 8 cups capacity -with Automatic Drip Coffee -with Keep Warm Heater Plate -must have Washable Filter Basket -must have Water Level Indicator -must have Cord Storage -Color: Black				
2	3	unit	<b>Microwave Oven</b> -at least 23L Capacity -Color Black -must be Digital Microwave Oven -with Electronic Control -Color: Black				
3	3	unit	<b>Oven Toaster</b> -at least 10L -with top and bottom heating -Pure stainless steel -Color: Black				
4	4	unit	<b>Refrigerator</b> -2-Door -at least 9.5 cu.ft in capacity -must be an inverter -Color: Black				
5	6	unit	<b>Smart TV</b> -at least 65-inch, -refresh rate at least 60Hz -resolution: 4k at least (3,840 x 2,160) -HDMI Ports: at least 3 ports -USB Port: at least Port USB-A -HDR (High Dynamic Range) -Picture Engine: Crystal Processor 4K -With Remote Control -Auto power Saving -Auto power Saving -Smart Feature: *Mobile to TV, Sound Mirroring, Wireless TV On *Connectivity: Wifi: at least WIFI 5 Bluetooth: at least version 5.2 Ethernet LAN: 1				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			-Warranty: at least 1 year warranty  Place of Delivery: DSWD NIR, Talay, Dumaguete City				
<b>Total:</b>							
Approved Budget for the Contract: <b>Php 465,000.00</b>					"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.		
End User: <b>DSWD NIR</b>							
PURPOSE : For the office improvement of Field Office Negros Island Region.							

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized  
 Representative Over Printed Name

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