



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

### REQUEST FOR QUOTATION NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2025-0949  
Date : June 20, 2025

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

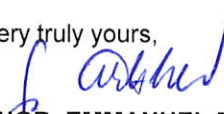
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit**, **Philgeps Registration Number** and **Latest Income Tax Return** upon submission of quotation. An **Omnibus Sworn Statement** is required prior to award.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **June 25, 2025 at 5:00PM**.

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
AOV/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 calendar days from receipt and conformity of Purchase Order.**
- Place of Delivery: **RSCC, Camomot Franza Rd., Brgy. Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_

RFQ No.: DSWD7-2025-0949

Date: June 20, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Customized Furniture and Fixtures</b>				
1	1	lot	<b>CUSTOMIZED WALL CUSHION / BUMP PADS for 2 BEDROOMS</b> INCLUDING DELIVERY & INSTALLATION  Area : Approximately 40 square meters 2 inch thick foam upholstered in leather marine plywood backing With male velcro to attach and detach from wall 1/2 marine clad to concrete wall 120cm H w/ female velcro  <b>(Please see the attached drawing)</b>				
2	4	pieces	<b>CUSTOMIZED OFFICE TABLE</b> Size 112cm x 60cm x 76cm H Synthetic or Stone top Marine plywood in wood grain laminate With full extension drawers Upholstered front accent  <b>(Please see the attached drawing)</b>				
3	1	lot	<b>CUSTOMIZED STOCK'S CABINET</b> Size 190cm x 40cm x 205cm H Marine plywood in wood grain laminate Solvent-based paint inside Adjustable shelves With Oxygen compartment With drawers & doors  <b>(Please see the attached drawing)</b>				
4	1	lot	<b>CUSTOMIZED PREP TABLE</b> Size 160cm x 60cm x 75cm H Marine plywood in wood grain laminate Synthetic or Marble top With fridge compartment With drawer  <b>(Please see the attached drawing)</b>				
5	1	lot	<b>CUSTOMIZED CONDIMENTS CABINET</b> Size 270cm x 60cm x 80cm H Marine plywood in wood grain laminate Synthetic or Stone top With cookware compartment With plate rack With drawer  <b>(Please see the attached drawing)</b>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
6	1	lot	<b>CUSTOMIZED SHOE RACK</b> Size 35cm x 77cm x 200cm H Size 32cm x 57cm x 200cm H Marine plywood Solvent-based paint inside Wood grain paint finish outside walls Louver door  <b>(Please see the attached drawing)</b>				
7	1	lot	<b>CUSTOMIZED OPEN TYPE FILE CABINET</b> Size 160cm x 50cm x 200cm H Marine plywood Solvent-based paint inside finish Solvent-based paint outside finish With bottom drawer  <b>(Please see the attached drawing)</b>				
8	1	pieces	<b>CUSTOMIZED MEDICATION TROLLY TABLE</b> With drawer With open shelf With caster wheels Synthetic or Stone top  <b>(Please see the attached drawing)</b>				
9	10	pieces	<b>CUSTOMIZED CHILD CRIB</b> Material: Mahogany Wood, Acrylic Finish Size: 66cm x 124cm x 79cm with 2inch foam Mattress  <b>(Please see the attached drawing)</b>				
10	1	lot	<b>CUSTOMIZED PPE CABINET WITH HOOK</b> Size 55cm x 55cm x 200cm H Marine plywood in wood grain laminate finish With compartment for gloves, face mask & PPE suits With bottom drawer  <b>(Please see the attached drawing)</b>				

**Total:**

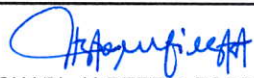
Approved Budget for the Contract: **Php 689,099.00**

End User: **RSCC**

PURPOSE : For Admin, Homelife and Medical Services Use

Note:  
"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

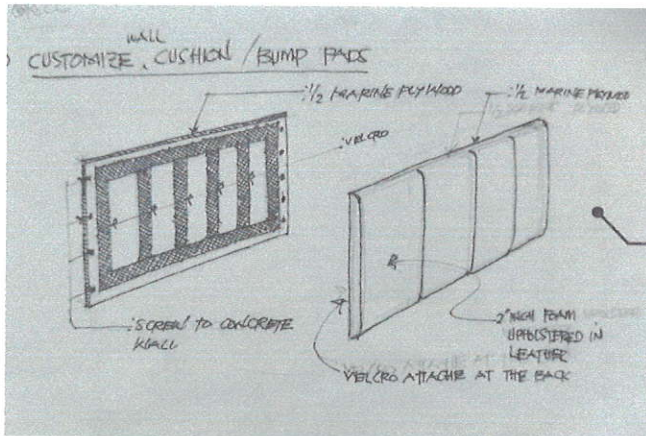
  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

Signature of Supplier / Authorized  
Representative Over Printed Name

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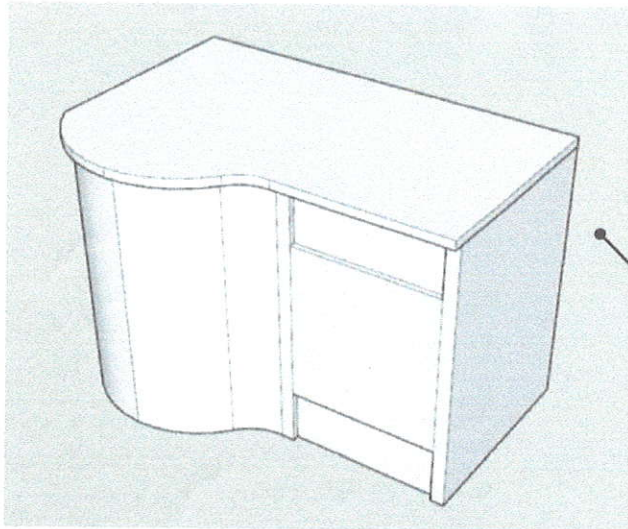


## DRAWINGS FOR PURCHASE REQUEST OF CUSTOMIZED FURNITURES AND FIXTURES FOR RSCC



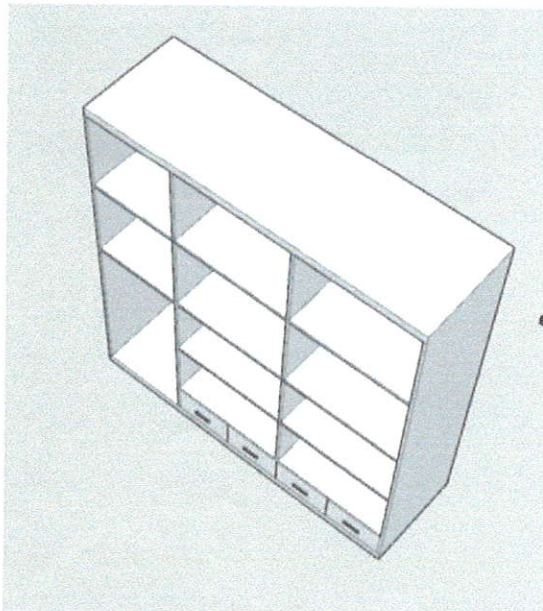
### ● CUSTOMIZED WALL CUSHION / BUMP PADS for 2 BEDROOMS INCLUDING DELIVERY & INSTALLATION

- Area : Approximately 40 square meters
- 2 inch thick foam upholstered in leather marine plywood backing
- With male velcro to attach and detach from wall
- 1/2 marine clad to concrete wall 120cm H w/ female velcro



### ● CUSTOMIZED OFFICE TABLE

- Size 112cm x 60cm x 76cm H
- Synthetic or Stone top
- Marine plywood in wood grain laminate
- With full extension drawers
- Upholstered front accent

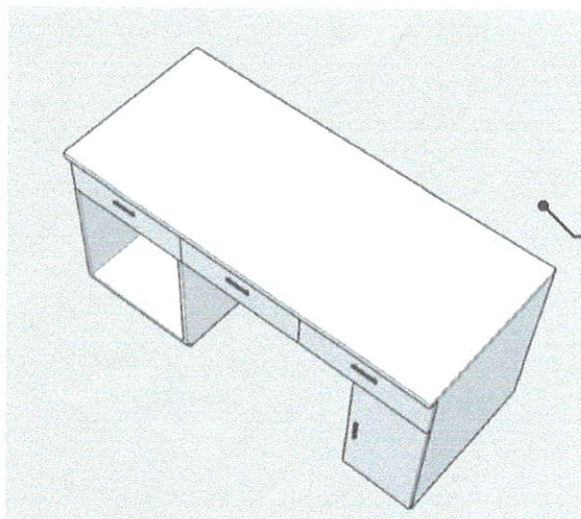


### ● CUSTOMIZED STOCK'S CABINET

- Size 190cm x 40cm x 205cm H
- Marine plywood in wood grain laminate
- Solvent-based paint inside
- Adjustable shelves
- With Oxygen compartment
- With drawers & doors

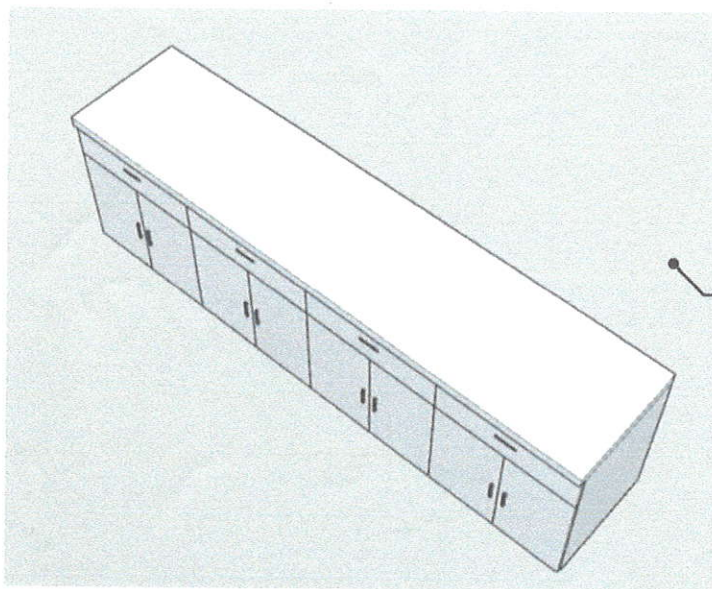
## RECEPTION AND STUDY CENTER FOR CHILDREN

### DRAWINGS FOR PURCHASE REQUEST OF CUSTOMIZED FURNITURES AND FIXTURES FOR RSCC



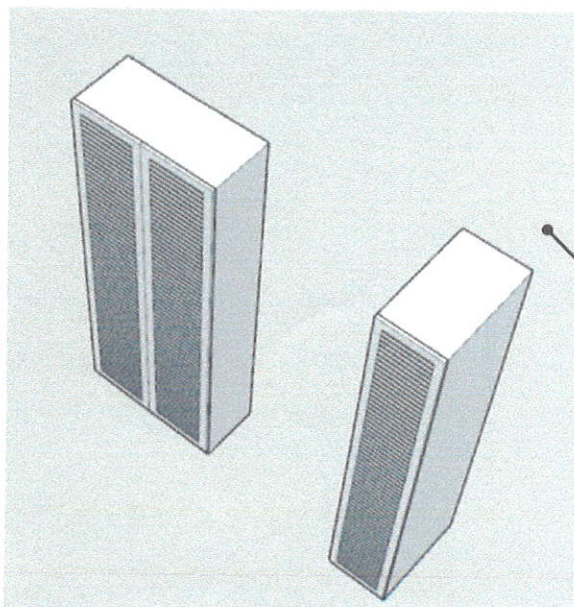
● **CUSTOMIZED PREP TABLE**

- Size 160cm x 60cm x 75cm H
- Marine plywood in wood grain laminate
- Synthetic or Marble top
- With fridge compartment
- With drawer



● **CUSTOMIZED CONDIMENTS CABINET**

- Size 270cm x 60cm x 80cm H
- Marine plywood in wood grain laminate
- Synthetic or Stone top
- With cookware compartment
- With plate rack
- With drawer

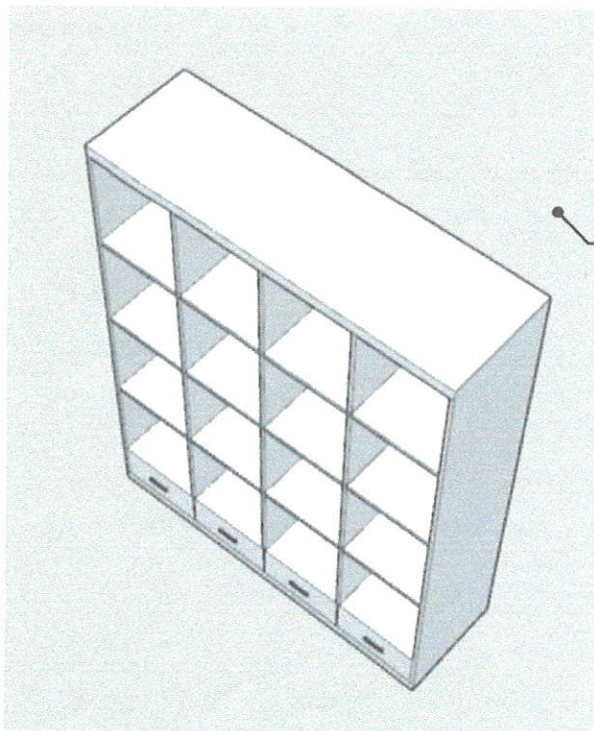


● **CUSTOMIZED SHOE RACK**

- Size 35cm x 77cm x 200cm H
- Size 32cm x 57cm x 200cm H
- Marine plywood
- Solvent-based paint inside
- Wood grain paint finish outside walls
- Louver door

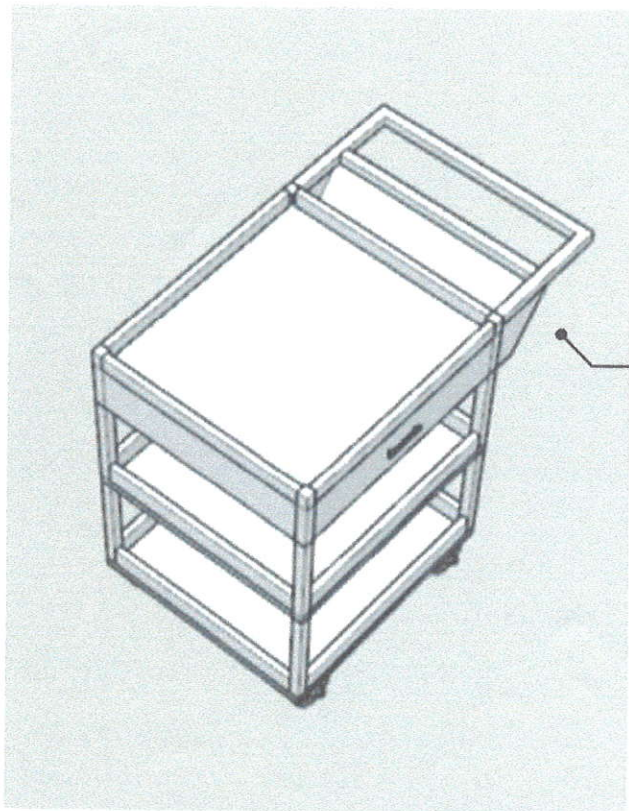


**DRAWINGS FOR PURCHASE REQUEST OF  
CUSTOMIZED FURNITURES AND FIXTURES FOR RSCC**



**CUSTOMIZED OPEN TYPE FILE CABINET**

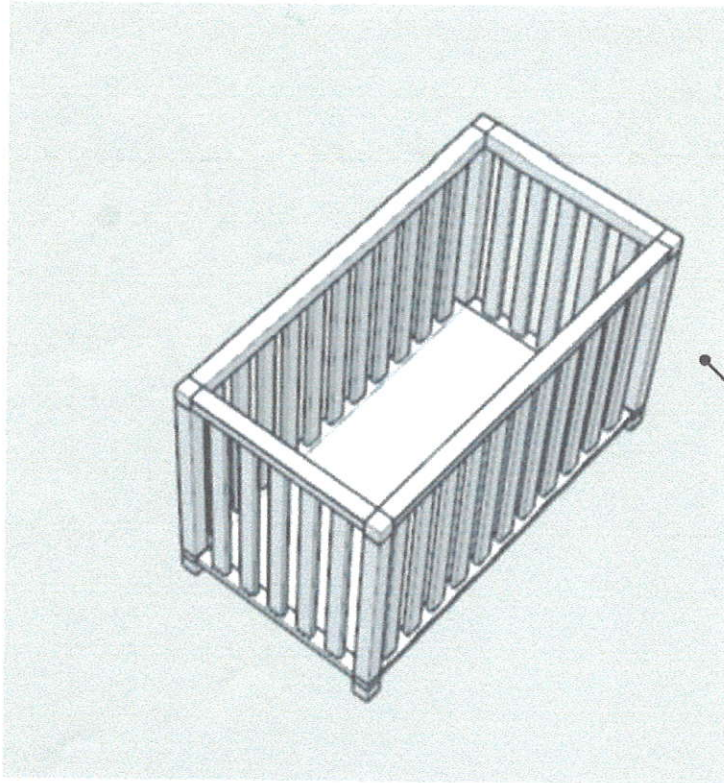
- Size 160cm x 50cm x 200cm H
- Marine plywood
- Solvent-based paint inside finish
- Solvent-based paint outside finish
- With bottom drawer



**CUSTOMIZED MEDICATION TROLLEY TABLE**

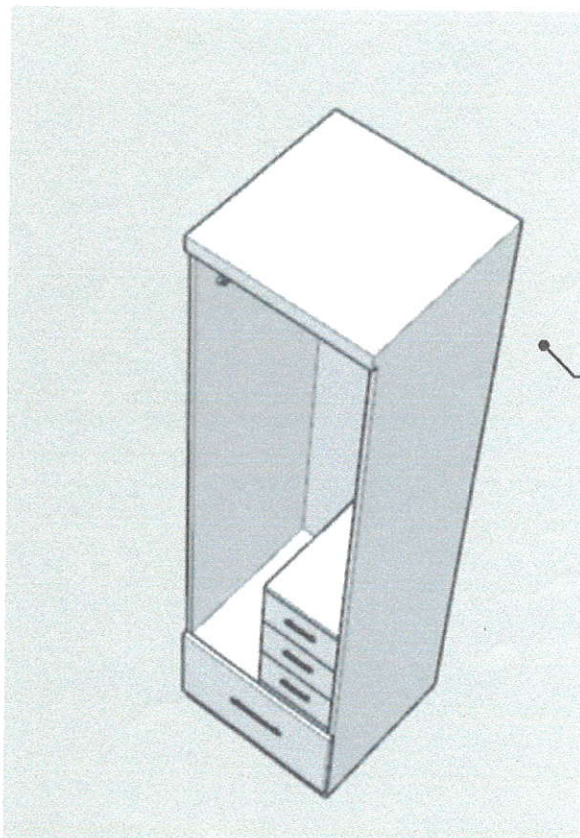
- With drawer
- With open shelf
- With caster wheels
- Synthetic or Stone top

## DRAWINGS FOR PURCHASE REQUEST OF CUSTOMIZED FURNITURES AND FIXTURES FOR RSCC



**CUSTOMIZED CHILD CRIB**

- Material: Mahogany Wood, Acrylic Finish
- Size: 66cm x 124cm x 79cm
- with 2inch foam Mattress



**CUSTOMIZED PPE CABINET WITH HOOK**

- Size 55cm x 55cm x 200cm H
- Marine plywood in wood grain laminate finish
- With compartment for gloves, face mask & PPE suits
- With bottom drawer