



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT**

RFQ No. : **DSWD7-2025-0901**
Date : **June 20, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit, Philgeps Registration Number, valid PCAB License and Latest Income Tax Return** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **June 25, 2025 at 10:00AM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered within **the reflected duration of the contract.**
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **please refer to Annex A**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Service
Provider/ Authorized Representative)



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Field Office VII, Cebu City

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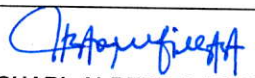
RFQ No.: **DSWD7-2025-0901**

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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost
1	1	lot	<p>REPAIR AND MAINTENANCE OF VARIOUS BUILDINGS OF CENTER & RESIDENTIAL CARE FACILITY (CRCF)</p> <p>LOCATION : CAMOMOT-FRANZA ROAD, LABANGON, CEBU</p> <p>Duration: 45 Calendar Days</p> <p>Scope of Works:</p> <p>PART I: GENERAL REQUIREMENTS</p> <p>1.1 : Project Billboard/Signboard -1set 4'X8' Construction Tarpaulin -1set 8'x8' COA Tarapaulin (1, each)</p> <p>1.2 : Formworks and Falseworks, Scaffoldings (1, lot)</p> <p>1.3 : Removal and Disposal of Structures, obstructions and waste materials including restoration of affected structure (1, lot)</p> <p>1.4 : Mobilization and Demobilization (1, lot)</p> <p>PART II: REPAIR AND MAINTENANCE OF HFG KITCHEN & ADMIN BUILDING</p> <p>2.1 DOORS AND WINDOWS</p> <p>2.1.1 : Replacement of Existing Doors using Solid Door w/ Mahogany treated Jamb, 4 butterfly hinges, termite treated, doorlock lever type, deadbolt, doorcloser and complete accessories, 1 x 2.1m (2, set)</p> <p>2.1.2 : Alco Half Screen Door in analok frame, door handle with lock and door closer w/ complete accessories (1m x 2.1m) (1, set)</p> <p>2.2 ROOFING AND CEILING WORKS</p> <p>2.2.1 : Ceiling, 6mm Fiber Cement Board with Metal Frame spaced @ 0.4m x 0.4m O.C. (20, sq.m.)</p> <p>2.2.2 : Replacement of Damage corrugated roof, gauge 24, including water proofing (30, sq.m.)</p> <p>2.2.3 : Replacement of Damage gutter/ roof valley , gauge 24 / including of repair of the roof valey slope (40, L.m.)</p> <p>2.3 MASONRY WORKS</p> <p>2.3.1 : Cement Plaster Finish (20, sq.m.)</p>			

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			<p>2.4 PAINTING WORKS</p> <p>2.4.1 : Painting Works (Masonry/ Concrete) (10, sq.m.)</p> <p>2.4.2 : Painting Works (Wood) (19, sq.m.)</p> <p>2.5 ELECTRICAL</p> <p>2.5.1 : Electrical Wires and wiring Devices 250mm² THHN Wire stranded - solderless connector - Megger Testing before and after tapping - Testing and commissioning (110, l.m.)</p> <p>PART III: REPAIR AND MAINTENANCE OF AVRCII MAIN GATE</p> <p>3.1 : Repair of Main Steel Gate (see technical drawing for details of steel structure) (1, L.S.)</p> <p>3.2 : Painting Works (Steel) (40, sq.m.)</p> <p>PART IV: REPAIR AND MAINTENANCE OF RSCC GLASS DOORS & TILEWORKS</p> <p>4.1 : Replacement of damage Tiles 60cm x 60cm w/ tile adhesive and grout (15, sq.m.)</p> <p>4.2 : Replacement of Damage Window Glass 65cm x 120cm (1, set)</p> <p>4.3 : Installation of Solids Door (1m L x 2.1m H) w/ doors jambs, 4 butterfly hinges heavy duty, deadbolt and lever type handle (1, set)</p> <p>4.4 : Installation of Solid Door (1.4m L x 2.1m H) w/ doors jamb, 4 butterfly hinges heavy duty, deadbolt and lever type handle (1, set)</p> <p>4.5 : Repair of Glass doors analoc frames and accesories / reuse of its tempered glass (1.1m L x 2.1m H) including repair of concrete base (2, set)</p> <p>4.6 : Repair of Glass doors analoc frames and accesories / reuse of its tempered glass (.9m L x 2.1m H) including repair of concrete base (2, set)</p> <p>4.7 : Repair of Double swing glass doors analoc frames and accesories / reuse of its tempered glass (1.8m L x 2.1m H) including concrete base (1, set)</p> <p>OTHER REQUIREMENTS:</p> <p>a. Attach at least TWO (2) VERY SATISFACTORY Rating/Performance of completed project from any procuring entity within the last 3 years.</p> <p>b. Must NOT have UNSATISFACTORY or POOR PERFORMANCE from any previous completed/on-going contracts.</p>			

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost
			c. Must NOT have incurred liquidated damages from any previous completed/on-going contracts. d. Attach Certificate of Site Inspection issued by the procuring entity			
TOTAL:						
Approved Budget for the Contract: Php 1,377,000.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.		
End User: General Services Management Section						
Purpose : For the safety of the clients and maintainance of the physical structure of the facilities.						


CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Service Provider / Authorized Representative
Over Printed Name