



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-0859
 Date : June 4, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps Registration Number upon submission of quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 140 or 110 or e-mail to bac.fo7@dswd.gov.ph on or before **June 9, 2025 at 5:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **please refer to Annex A**
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
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 Tin Number: _____

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| Item No. | Quantity | Unit of Measure | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|---|----------|-----------------|--|---|-------------------------|-----------|------------|
| | | | Provision of Vehicle Rental Services (Cebu Province) | | | | |
| 1 | 20 | unit | L3 Vehicle | | | | |
| 2 | 13 | unit | Van | | | | |
| | | | Specifications: *Service from designated / identified pick-up and drop-off points from/to place of origin/DSWD Field Office VII to any point of Cebu Provinces and Cities and vice versa (excluding island areas) *To pick-up and drop-off passengers/staff/supplies/equipment from identified/designated pick-up and drop-off points. *Can accommodate of atleast 12 passengers in comfortable & normal sitting capacity. *In good running condition/roadworthiness. *Fully air-conditioned and well-maintained. *Vehicle year model must be 2020 and above. *Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer, first-aid kit, fire extinguisher *Vehicle must be regularly cleaned and disinfected. *Rental service must be at least up to 14 hours per day on staggered or scheduled date/s by the end-user. *Can immediately provide of atleast five (5) vehicles per day, if needed by the end user *Without prejudice to the provisions of the applicable law, rules and regulations, the contract shall be automatically terminated when the amount specified for this contract has been exhausted. | | | | |
| Approved Budget for the Contract: Php 178,000.00 End User: ID-PAG-ABOT | | | | Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable. | | | |
| PURPOSE : Vehicle rental services for the Pag-abot Program Reintegration, Reach-out Operations, Validation, Assessment, Monitoring, and Pay-out of Beneficiaries in June-December 2025 | | | | | | | |

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

Signature of Supplier / Authorized Representative Over
 Printed Name

(page 2 of 2)