



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION NP- SMALL VALUE PROCUREMENT

RFQ No. : **DSWD7-2025-0580**

Date : **April 25, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit and Philgeps Registration Number** upon submission of quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **April 28, 2025 at 1:00PM**.

Very truly yours,



**ENGR. EMMANUEL M. EDLES**

AO V/Head, Procurement Management Section

### Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within please refer to Annex A**.
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **within 30 days from the receipt of billing statement**.
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

**CHARL ALBERT J. TORREFIEL**

Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)

(page 1 of 2)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_


RFQ No.: DSWD7-2025-0580

Date: April 25, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<b>Provision of Lights, Sounds with LED Wall</b>  <b>Title of Activity: DSWD FO VII Sports Fest 2025: Health and Wellness in Motion</b>  <b>Dates:</b>  <b>Batch 1: May 1, 2025</b>  <b>Batch 2: June 12, 2025</b>  <b>Venue: Within Metro Cebu</b>  <b>Specifications:</b>  <b>Items: Lights and Sounds System plus LED Wall package inclusions:</b>  <b>Sound System</b> * at least 6-units powered speaker, 1000W or higher * at least 4-units subwoofer, 1000W or higher * at least 1-unit Audio mixer with equalizer appropriate for the event * at least 6-units wireless microphone and 6-units wired microphone with stand *DJ to assist the tech booth and after event show  <b>Lights</b> * at least 10-units beam 290 moving heads * at least 50-units par leds * at least 4-units light stands * at least 1-unit light controller with skilled operator * at least 1-unit follow-spotlights * smoke/fog machine (low lying) * at least 2-unit sparkular				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>LED Video Wall</b> * 1-set 12ftH x 18ftW, approximately, with roller/slider * P3 pixel with respective video processor and laptop * at least 1-set LED wall controller with skilled operator * Scaffolding supports * steel trusses, more or less 40ft x 18ft * Power cables/wires  <b>Note:</b> - To include enough manpower/operator during installation/set-up and on the event proper				
Approved Budget for the Contract: <b>Php 80,000.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>ADMIN DIVISION</b>							
<b>PURPOSE :</b> Provision of Lights, Sounds with LED Wall DSWD FO VII Sports Fest 2025: Health and Wellness in Motion							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name

(page 2 of 2)

**Signatory: Emmanuel Mascardo Edles**

Digital Identity: 0x98D9Ca34e475B6fE0cE225D4A188c8cce572466a

Email: eman.edles@gmail.com

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**Signed by Emmanuel Mascardo Edles**

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