



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-0272
 Date : March 18, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. An **omnibus Sworn Statement** is required prior to award.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **March 24, 2025 at 5:00PM**.

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
4. Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



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Field Office VII, Cebu City


Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

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 Date: **March 18, 2025**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Subscription for Various Software				
1	1	lic	<p>Subscription for Development Testing Software (Enterprise Plan)</p> <p>Coverage: Start upon expiration of the existing subscription and will end for a duration of 1 year.</p> <p>FEATURES ON FREE + ENTERPRISE + BELOW</p> <ul style="list-style-type: none"> Private API Network SSO, SCIM, & SAML Reporting & Analytics Audit Logs User Groups Advanced role-based access control 100 Packages 100,000 Mock Server requests 10,000 Monitor requests Customer Success 				
2	1	lic	<p>Subscription for Kanban Board Software (Enterprise Plan)</p> <p>Coverage: Start upon expiration of the existing subscription and will end for a duration of 1 year.</p> <p>FEATURES ON FREE + ENTERPRISE + BELOW</p> <p>For teams that need to track and visualize multiple projects in several ways, including boards, timelines, calendars, etc.</p> <ul style="list-style-type: none"> Unlimited cards Built-in automation Assignee and due dates iOS and Android mobile apps Desktop app Unlimited activity logs T templates 2-factor authentication Mobile device management Unlimited power-ups Drive, Salesforce, and more directly into your T boards. Unlimited Workspace collaborators Unlimited boards Advanced checklists Custom fields 				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Dashboard view Timeline view Calendar view Map view Workspace table view Workspace calendar view Workspace-level templates Command run administration Atlassian Intelligence (AI) Board collections Observers Domain-restricted invites Deactivate members Simple data export Unlimited command runs SAML SSO via Atlassian Access				
3	1	lic	Subscription for Project Management Software Coverage: Start upon expiration of the existing subscription and will end for a duration of 1 year. Features includes: -AI capabilities Unified Experience for task, plans and projects Collaboration Tools Planning: Gantt Charting, Labels, Grid and Board View Resource, program, and portfolio management Reporting: Dashboarding Platform: APIs and process automation Built with Security and compliance				
4	10	lic	Subscription for Office Productivity Software Coverage: Start upon expiration of the existing subscription and will end for a duration of 1 year. Type: Cloud-Base Applications: Inclusive of Word Processor, Spreadsheet, Presentation, Email, Team Collaboration, 1TB Online Storage, Content Management and Knowledge Management, Video Editing Tool, and Collaborative Workspace				
Total:							
Approved Budget for the Contract: Php 201,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User:		PPD-RICTMS					
PURPOSE :		Equipping the RICTMS development team with tools to automate ongoing application testing during system development.					

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

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