



**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-0075
 Date : January 31, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps Registration Number upon submission of quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 140 or 110 or e-mail to bac.fo7@dswd.gov.ph on or before **February 5, 2025 at 5:00PM**.

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **please refer to Annex A**
4. Place of Delivery: **please refer to Annex A**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City


Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No.: **DSWD7-2025-0075**
 Date: **January 31, 2025**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	24	unit	<p>PROVISION OF VEHICLE RENTAL SERVICES FOR CEBU PROVINCE</p> <p>Vehicle Rental Services (Van-type)</p> <p>Specifications:</p> <ul style="list-style-type: none"> * Service vehicle from designated / identified pick-up and drop-off points from/to Cebu City, Cebu to any point of Cebu Province/Cities and vice versa * to pick-up and drop-off passengers/staff/supplies/equipment from identified/designated pick-up and drop-off points * can accommodate of at least 12 passengers in comfortable & normal sitting capacity * in good running condition/roadworthiness * fully air-conditioned and well-maintained * vehicle year model must be 2018 and above * vehicle rental to include licensed professional driver, fuel/lubricant and disinfectant/sanitizer * vehicle must be regularly cleaned and disinfected * rental service must be up to 12 hours per day on staggered or scheduled date/s by the end-user * service provider can provide simultaneously at least 4-units in a day, if necessary 				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			* without prejudice to the provisions of the applicable law, rules and regulations, the contract shall be automatically terminated when the amount specified for this contract has been exhausted				
Approved Budget for the Contract: Php 144,000.00				Note:			
End User: PSD-SLP				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : To provide transportation of SLP staff for official functions during Spot check / Conduct of Technical Assistance to Different SLP staff / and Delivery of Assorted Office Supplies and Documents to different LGUs and conduct Payout activities in the Province of Cebu.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name

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