



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-0046
 Date : January 22, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps Registration Number upon submission of quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 140 or 110 or e-mail to bac.fo7@dswd.gov.ph on or before **January 27, 2025 at 5:00PM**.

Very truly yours

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **please refer to Annex A**
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)




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Company Address _____
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Tin Number: _____

RFQ No.: **DSWD7-2025-0046**
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	55	unit	<p>PROVISION OF VEHICLE RENTAL SERVICES FOR CY 2025 (BOHOL PROVINCE)</p> <p>Specifications:</p> <p>*Service from DSWD SWAD-Bohol Office going to any point of BOHOL PROVINCE with pick-up/drop-off at every LGU and vice-versa.</p> <p>Other Conditions:</p> <p>*Can accommodate of atleast 12 passengers in comfortable & normal sitting capacity.</p> <p>*In good running condition/roadworthiness.</p> <p>*Fully air-conditioned and well-maintained.</p> <p>*Vehicle year model must be 2018 and above.</p> <p>*To pick-up and drop-off passengers/staff from identified/designated pick-up and drop-off points.</p> <p>*Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer.</p> <p>*Driver must be vaccinated for Covid-19 virus</p> <p>*Vehicle must be regularly cleaned and disinfected.</p> <p>*Rental service up to 16-18 hours per day on staggered or scheduled date/s by end-user.</p> <p>*Without prejudice to the provisions of the applicable law, rules and regulations, the contract shall be automatically terminated when the amount specified for this contract has been exhausted.</p> <p>*Can provide of atleast 5 units at a time, if necessary.</p>				
Approved Budget for the Contract: Php 385,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: Social Pension Program							
PURPOSE : To provide transportation of SocPen staff for official functions during the CY-2025 Payout/Spot check/Conduct of Technical Assistance to LGUs and other activities.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

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