



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : DSWD7-2024-1715
 Date : December 23, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit and Philgeps Registration Number** upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 27, 2024 at 10:00AM**.

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
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 Tin Number: _____


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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of Desktop and Laptop Computer				
1	5	unit	<p>DESKTOP COMPUTER</p> <p>Wireless - Dual Band Wireless - 802.11 ac/a/b/g/n; Ethernet - Integrated 10/100/1000 Base-TX Warranty & SLA: Three (3) years Hardware Warranty One (1) year on Mouse, Keyboard, UPS < 4 hours' response time for issues reported (thru Help Desk) For reported hardware replacement, the Service Provider shall be the one to pull out the unit. To protect DSWD from unreliable and unproven products the following is required: Proposed brand should be ISO 9000 certified or better Proposed brand should be Energy Star Compliant or equivalent Proposed brand should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turn-around of technical support Proposed brand must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers in Luzon, Visayas and Mindanao (Proof or List of Nationwide Service Center should be submitted) Proposed brand is an International Brand Name, which means that the brand is known and marketed globally and has an international presence (physical stores, centers, or satellite offices) in at least 5 countries. Further, the brand should be sold and marketed continuously in the Philippines for the last ten (10) years Delivery Period: 45 Calendar Days</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
2	2	unit	<p>LAPTOP COMPUTER</p> <p>Input Devices: Webcam: Integrated High Definition, at least 30fps@720p Keyboard: integrated, 4-zone RGB lighting Mouse: (Should be the same brand of the laptop being offered) Interface: USB 2.0 Max DPI: at least 4200 DPI Switch Type: Mechanical Buttons: at least 6 Buttons Communication: LAN: Gigabit Ethernet WLAN: 802.11 ax Wi-Fi 6 Bluetooth: at least version 5.2</p> <p>Audio: Speakers: at least 2 x 2 watts speakers Audio Jack: 1 x Combo Jack (Audio In/Out) Input/Output Ports: 1x Type-C (USB3.2 Gen1 / DP) 3x Type-A USB3.2 Gen1 1x HDMI (4K @ 30Hz) HDMI 1x RJ45</p> <p>Battery: at least 3-Cell, 52.4 Watt Hours Inclusion: -Carrying Bag</p> <p>'Warranty & SLA: at least two (2) years Hardware Warranty To protect DSWD from unreliable and unproven products the following is required: a. Providers must have a certificate from the Operating System manufacturer as authorized reseller/dealer and/or a vendor partner b. Providers must present Manufacturer's parts replacement certification and logistics warehouse location (Preferably within Cebu City, Mandaue City, City of Talisay, and City of Lapu-Lapu) to prove they can meet 4-hour on-site response time. c. Providers should have a support office (with standby Support Engineers) within Metro Cebu. d. Providers must present valid and verifiable Certificate that they are allowed to sell</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			e. Offered brand of the laptop computers must be present and available in the Philippine market in the last ten (10) years. And is marketed globally and have an international presence (physical stores, centers, or offices) in at least 5 countries. f. Offered laptop models should be available in the Market and should not be custom-made or made to order just to comply with the required specifications				
TOTAL							
Approved Budget for the Contract: Php 682,000.00				Note:			
End User: PPD-ICTS				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : Provision of Desktop and Laptop for Administrative and Finance Management Division							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name

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