



**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2024-1637
 Date : December 5, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number and Latest Income Tax Return** upon submission of quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 10, 2024 at 5:00PM**.

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
4. Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. **DSWD7-2024-1637**
 Date: **December 5, 2024**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Provision of Services for the Repair and Improvement of Wireless Local Area Network Infrastructure for DSWD Field Office VII</p>				
			<p>I. SCOPE OF WORKS</p> <p>a. Supply of labor, materials and engineering services required for satisfactory project implementation</p> <p>b. Inclusive of network planning, designing, and implementation of the whole project</p> <p>c. Removal or Replacement of old Access Points</p> <p>d. Install structured cabling to various locations.</p> <p>e. Installation of 30 New wireless access points</p> <p>f. Configuration of Access Points for DSWD Staff, Guest Clients, and VIP Clients (using a voucher method for Guest and VIP Clients)</p> <p>g. Once connected to the network, the DSWD Field Office VII social media page should automatically be displayed.</p> <p>h. Configuration of Router</p> <p>i. Ensure that all work is done in accordance with industry standards.</p> <p>j. All cabling installations should be under the direct supervision of a Certified Structured Cabling Installer.</p> <p>k. All UTP cables must be terminated, tagged, tested, and documented using a certified CABLE TESTER to obtain the desired test result accordingly.</p> <p>l. Must include all civil works and labor for the cabling, demolition, roughing in, boring and restoration of walls, floors, and other physical changes in the building to include disposal of waste and debris.</p> <p>m. All installations and configurations shall be done by a Certified Cable Installer and Network Engineer.</p> <p>II. BILL OF MATERIALS</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>a. Thirty Units Wireless Access Points (compatible with the existing hardware) At least capable of 6 spatial streams at least 140m2 coverage Can connect up to 350 devices Dual Band Channel Powered using PoE GbE uplink IP54 Weatherproofing</p> <p>WIFI standards: 802.11a/b/g/n/ac/ax (WiFi 6) Wireless security: WPA-PSK, WPA-Enterprise (WPA/WPA2/WPA3) BSSID: at least 8 per radio VLAN: 802.1Q Supported Guest traffic isolation</p> <p>b. One Unit Router (for Guest and VIP Voucher)</p> <p>c. Ten Boxes Cat6 4-Pair UTP Outdoor Solid Copper Cables 305M</p> <p>d. Thirty Units RJ45 Modular Jack Keystone</p> <p>e. Sixty Pieces Cat6 Slimline UTP Patch cord 1M</p> <p>f. One Lot of tox, screws, nuts, bolts, hanger and support, pipes, wall moldings etc</p> <p>III. LIST OF REPORTS</p> <p>The service provider shall submit the following reports to DSWD Field Office VII:</p> <p>a. Testing and Commissioning Report - report detailing the testing and commissioning of the WLAN infrastructure, including results of performance</p> <p>b. Final Project Report: A comprehensive report detailing the entire project including test results, installation pictures, nodes mapping and floor plans.</p> <p>IV. QUALIFICATIONS OF THE SERVICE PROVIDER</p> <p>a. The Service Provider should have done at least three (3) successful similar projects with certifications and proof of satisfactory service from the clients</p> <p>b. To ensure effective implementation of the project, the Service Provider must have a Project Management Office and will provide a Project Management Professional (PMP) with Valid and Active Certificate with 2 years experience in managing similar projects</p> <p>c. The Service Provider or its affiliates/partners must have at least one (1) dedicated expert/ certified/ licensed engineer with certification such as CCNA or CCNP or CCIE or any equivalent certifications</p> <p>d. Must have a contact center within the project owner's location</p> <p>V. ACCEPTANCE CRITERIA</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>The project shall be considered complete and accepted when:</p> <p>a. The WLAN infrastructure is fully functional and optimized.</p> <p>b. All reports have been submitted and accepted by DSWD Field Office VII.</p> <p>c. The warranty requirements have been met.</p> <p>VI. WARRANTY AND MAINTENANCE</p> <p>a. The service provider shall provide a warranty for all equipment and services provided under this contract for a period of one (1) year from the date of completion.</p> <p>b. The service provider shall provide maintenance services for the WLAN infrastructure for a period of one (1) year from the date of completion.</p>				
Approved Budget for the Contract: Php 970,000.00				Note:			
End User: PPD-ICTS				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE :				To repair and improve the Wireless Local Area Network (WLAN) infrastructure of the Field Office VII to ensure reliable, efficient, and secure connectivity for its personnel and clients.			

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name

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