



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2024-1604
 Date : November 22, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit and Philgeps Registration Number** upon submission of quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 27, 2024 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **please refer to Annex A.**
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2024-1604
 Date: November 22, 2024

| Item No. | Quantity | Unit of Measure | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|---|----------|-----------------|---|--|-------------------------|-----------|------------|
| 1 | 17 | unit | <p>PROVISION OF VEHICLE RENTAL SERVICES FOR SWAD BOHOL</p> <p>Title of Activity : Various Activities for SWAD Bohol</p> <p>Date: Within November to December 2024</p> <p>Venue: within Bohol Province</p> <p>ITINERARY:</p> <p>DSWD SWAD Office to areas anywhere within Bohol Province</p> <p>SPECIFICATIONS:</p> <ul style="list-style-type: none"> • Can accommodate of at least 12 passengers in comfortable & normal sitting capacity • In good running condition/roadworthiness • Fully air-conditioned and well-maintained • Vehicle year model must be 2018 and above • To pick-up and drop-off passengers/staff and supplies from identified/designated pick-up and drop-off locations • Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer • Vehicle must be regularly cleaned and disinfected <p>*Can provide at least 4 units at a time when necessary</p> <ul style="list-style-type: none"> • Rental service up to 10-14 hours per day on scheduled date/s by the end user within November to December 2024. | | | | |
| <p>Approved Budget for the Contract: Php 119,000.00</p> | | | | <p>Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</p> | | | |
| <p>End User: SWAD BOHOL</p> | | | | | | | |
| <p>PURPOSE : For use to transport the various activities for SWAD Bohol.</p> | | | | | | | |

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name