

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office VII

Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION NP- SMALL VALUE PROCUREMENT

Company Name :			REQ NO.	DSVVD7-2024-1403/
Company Address: Contact Person: Contact Person: Contact No. Pliance Special Segistration No.: Sir/Madam: Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable. If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect. Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philippes Registration Number upon submission of quotation/s. An omnibus Sworn Statement is required prior to award. Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 ore-mail to bac.fo7@dswd.gov.ph on or before October 28, 2024 at 5:00PM. Very truly yours. **ENGR. EMMANUEL M. EDLES ** AO Virleigd. Proculparient Management Section Terms and Conditions: 1. Award shall be made on per:item basis total quoted price lot basis 2. Quotation validity shall be not less than 60 calendar days. 3. Good's or Services shall be delivered within 30 days calendar from receipt and conformity of P.O.* 4. Place of Delivery: SWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City within 30 days from the receipt of billing statement. 6. Liquidated Damages/Penalty:			Date	October 23, 2024 /
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PhilGEPS Registration No.:	Contact No.			
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(page 1 of 2)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office VII, Cebu City

Company Name						RFQ No. DSWD7-2024-1463		
Comp	oany Addi	ress	-			Date:	October 23, 2024	
Conta	act Perso	n						
Conta	act No.							
PhilG	EPS Reg	istration N	lo.:					
Tin N	umber:							
		Unit of		Statement of	District			

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply"	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of				
1	100	piece	Leatherette Notebook with Pen				
-			and Box Specifications:				
			Specifications:				
			Notebook: A5 size, brown leatherette with magnetic strap, with engraved DSWD and Bagong Pilipinas logos;				
			Lined journal with 100 sheets and 80 gsm per sheet (Print size: 2" x 3").				
			Pen: Gold and Black ballpoint pen with gold print of DSWD and Bagong Pilipinas logos (Print Size: 1mm x 2mm)				
			Black Gift Box : with DSWD and Bagong Pilipinas logos (Print size: 2" x 3")				
	2		Note : Journal and pen should fit in the box. Please see attached illustration for reference only.				
			Supplier should preferrably be Cebubased to ensure immediate delivery of items and promt action should there be revisions.		·		
Appr	Approved Budget for the Contract: Php 90,000.00		Note: "Bidder's Specifications" column may be filled up with service provider or may				
End User: DRMD		copy "Articles/Description" stated if applicable.					

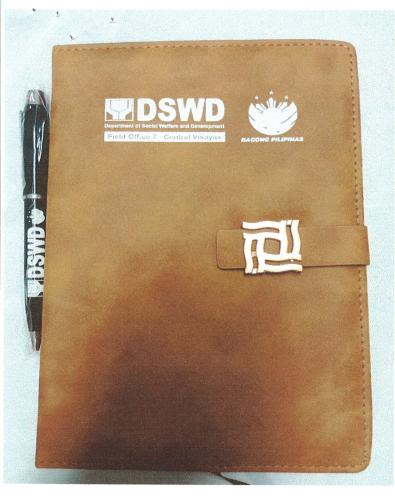
PURPOSE: Disaster Mitigation Materials for Information and Advocacy Campaigns

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over Printed Name

(page 2 of 2)







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