



**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2024-1309B
Date : October 09, 2024

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

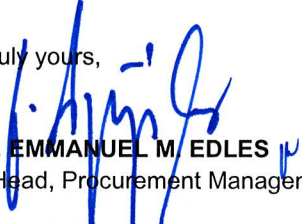
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.


Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. An **omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 14, 2024 at 4:00PM**.

Very truly yours,

ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **please refer to Annex A**
- Place of Delivery: **Regional Haven for Women, AVRC Compound, Camomot Franza Road, Brgy. Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Production and Delivery of Advocacy Campaign Materials				
			Title: 18-Day CAMPAIGN TO END VAW Celebration Advocacy Campaign Materials Date of Activity: November 25, 2024 Date of Delivery: November 18, 2024				
1	124	piece	Planner Specifications: Size: 5" x 8 " <ul style="list-style-type: none"> • Cover: Matte • Inside Page: Matte • Binding: Perfect Binding • Full-color printing • Cover and insert page content design will be provided 				
2	100	piece	Foldable Umbrella Specifications: <ul style="list-style-type: none"> • 23 inches foldable umbrella • Color: Orange • Material: Pongee with metal ribs and shafts • Design: Printed • 18-Day Campaign to End VAW Logo & DSWD and Bagong Pilipinas Logo 				
3	15	piece	Polo Shirt Specifications: <ul style="list-style-type: none"> • 2 buttons; ribbed collar and cuff sleeves • Type of Fabric: pinhead/lacoste • Color: White <hr/> <ul style="list-style-type: none"> • Logo • Size: Mens Fit XL: 3 pcs Large: 4 pcs 				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Medium: 4 pcs Small: 4 pcs Note: Supplier must provide a sample of the printed planner, polo shirt, and umbrella for approval before mass production.				
Total:							
Approved Budget for the Contract: Php 56,900.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: ComBased Women							
PURPOSE : Purchase of advocacy campaign materials for the 18-day campaign to end VAW celebration.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.



CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

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