



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2024-0188
Date : February 28, 2024

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

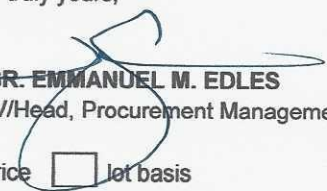
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. An **omnibus Sworn Statement** is required prior to award.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **March 4, 2024 at 5:00PM**.

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
- Place of Delivery: **Nicolas K. Solon Bldg., Door 10, Bantayan, Dumaguete City, Negros Oriental**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



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Field Office VII, Cebu City

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Company Address _____
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Contact No. _____
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RFQ No. DSWD7-2024-0188

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	Preventive Maintenance Services performing 75,000km with check-up (all in), minor repair and replacement of defective parts for DSWD Vehicle Mitsubishi (Strada) with Plate No. YO G788				
			Scope of works: <ul style="list-style-type: none"> • 75k,000km check up (all in) • Rustproof • Replace FR and RR Brake Shoe • Replace A/C and P/S belt Materials: <ul style="list-style-type: none"> • Belt Alternator & others(pc(s))((genuine) • Blade, Awindshield wiper, RH (pc(s) • Oil filter (25) (pc(s)(genuine) • Blade, Awindshield wiper, LH (pc(s) • Pad set, FR brake (10)(pc(s)) (genuine) • Fully synthetic 5W-30 CJ-4 24LI/BX(LTR) • X-1R Engine Flush (pc(s)) • DIA-Plus Windshield washer fluid (24)(pc(s)) • Bactakleen Ultramist (60ml BTL)(BTL) • Shoe set, RR Brake (pc(s)) 				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<ul style="list-style-type: none"> • X-1R Engine Treatment (240ml) (pc)(s)) • Gasket, Eng O/Pan Drain Plug (10)(pc(s)) • Dia-Plus Brake Parts Cleaner (pc)(s)(pc(s)) Belt P/S(pcs) • Brake System Kit 				
Approved Budget for the Contract: Php 53,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: SWAD Negros Oriental							
PURPOSE :				Labor and Materials in repair and replace of under chassis parts of DSWD Service Vehicle Mitsubishi (Strada) with Plate No. YO G788			

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Bonaparte PCG
BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name

(page 2 of 2)