



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
NP- SMALL VALUE PROCUREMENT**

RFQ No. : **DSWD7-2024-0183**  
Date : **February 28, 2024**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation. An **Omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **March 4, 2024 at 5:00PM**.

Very truly yours,

**ENGR. EMMANUEL M. EDLES**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **please refer to Annex A**
- Place of Delivery: **MANDAUE CITY, CEBU**
- Terms of Payment: **within 30 days from the receipt of billing statement**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

**Bonaparte D. Caseñas II**  
**BONAPARTE D. CASEÑAS II**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



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Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. DSWD7-2024-0183

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<b>General Pest Control Services &amp; Spraying of Insecticide Solution to Target Pest and its Harborage</b>  <b>Period Covered:</b> 9 Months from the Approval of the PO <b>Target Area:</b> • Wicker and Vine Dev't Corp - 5,082 sqm • Mirabene Dev't and Logistics Corp - 2,264 sqm • Cebu ATG Realty and Dev't Corp - 2,500 sqm <b>Frequency of Treatment:</b> two (2) times per month <b>Scope of Work:</b> <b>General abatement Maintenance Program-Surface Spraying</b> 1. Surface Spraying - Spraying of all warehouse area including walls and offices 2. Spraying of insecticide solution to target pest and its harborage 3. Cockroach bait application 4. Space Spray Treatment - apply water based ultra-low volume sprays containing particular insecticide to control flying insects 5. Application should be conducted after all staff have left the building <b>Rodent control</b> 6. Placement of rat traps and adhesive boards in places where rats usually pass by 7. Placement of non-poisonous baits inside the traps to attract the rats				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>8. Trained Technician should regularly monitor all rattraps and bait installed within the building</p> <p>9. Trained Technician should retrieve all trapped rats found during the monitoring and inspection or upon receipt of notice of such from end-user</p> <p><b>Payment:</b> Based on actual services rendered per month</p> <p><b>Warranty</b> Two (2) months providing that all incoming goods are not infested with insects prior to storage. Incase of re-infestation within the warranty period, the contractor will re-treat thea area at no added cost by the buyer.</p>				
Approved Budget for the Contract: <b>Php 296,100.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>ADMIN/VDRC</b>							
PURPOSE : <b>General Pest Contol Services &amp; Spraying of Insecticide Solution to Target Pest and Its Harborages at VDRC Warehouses</b>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

*Bonaparte DCJ*  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

Signature of Supplier / Authorized Representative  
 Over Printed Name