



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-1887  
 Date : November 22, 2022

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

**Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.**

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or [kc.af7.procurement@gmail.com](mailto:kc.af7.procurement@gmail.com) on or before **November 28, 2022 at 4:00 pm.**

Very truly yours,

  
**EMMANUEL M. EDLES**  
 Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered on the dates specified in Annex A.
4. Place of Delivery: within Cebu City
5. Terms of Payment: within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: \_\_\_\_\_

  
**EDLYN S. CANGQUE**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier /  
 Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<b>PROVISION OF LIGHTS, SOUNDS, AND LED WALL EQUIPMENT RENTAL SERVICES</b> Activity: Bayani Ka! Awards and Panaghiusa Festival 2022 Venue: within Cebu City Date: December 16, 2022 Hour: 10am to 7:00pm  <b>Specifications for lights and sounds:</b> - atleast 4 sets mid speaker - at least 20 pcs Par LED Lights of at least 3-watts - 4 pcs moving heads light, at least 260 watts - 1 set at least 16-channel sound mixer - at least 3 pcs stand lights - at least 2 pcs wired/wireless microphone with stand - 1 pc follow spot light - at least 3 technical crew members to operate and assist - lights and sounds system must be appropriate for the venue - the system shall includes the necessary accessories and other materials/tools/equipment for complete functionality and operation  <b>Specifcation for LED Wall:</b> - at least 4.6 pixel pitch - approximately, 9ft H x 13ft W - with video processor, laptop, and connections - option for elevated platform - with technical crew/operator				
<b>Purpose:</b>			To be used for the Awarding of Bayani KA! Awardees and Panaghiusa Festival 2022				
<b>Approved Budget for the Contract: Php70,000.00</b>				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
<b>Funds: KC-NCDDP AF</b>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

\_\_\_\_\_  
 Signature of supplier/Authorized Representative over printed name

  
**EDLYN S. CANGQUE**  
 Canvasser