



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-1626
Date : October 19, 2022

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.


Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or kc.af7.procurement@gmail.com on or before **October 26, 2022 at 4:00 pm.**

Very truly yours,


ROSARIO P. BACONG
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered on the dates specified in Annex A.
- Place of Delivery: within Cebu City
- Terms of Payment: within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.
- Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


EDLYN S. CANGQUE
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier /
Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	PROVISION OF LIGHTS, SOUNDS, AND LED WALL EQUIPMENT RENTAL SERVICES Activity: Bayani Ka! Awards and Panaghiusa Festival 2022 Venue: within Cebu City Date: December 15-16, 2022 Hour: 10am to 7:00pm Specifications for lights and sounds: - at least 4 sets mid speaker - at least 20 pcs Par LED Lights of at least 3-watts - 4 pcs moving heads light, at least 260 watts - 1 set at least 16-channel sound mixer - at least 3 pcs stand lights - at least 2 pcs wired/wireless microphone with stand - 1 pc follow spot light - at least 3 technical crew members to operate and assist - lights and sounds system must be appropriate for the venue - the system shall includes the necessary accessories and other materials/tools/equipment for complete functionality and operation Spefication for LED Wall: - at least 4.6 pixel pitch - approximately, 9ft H x 13ft W - with video processor, laptop, and connections - option for elevated platform - with technical crew/operator				
Purpose:			To be used for the Awarding of Bayani KA! Awardees and Panaghiusa Festival 2022				
Approved Budget for the Contract: Php70,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
Funds: KC-NCDDP AF							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of supplier/Authorized Representative over printed name


EDLYN S. CANGQUE
 Cashvasser