

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office VII

and Development Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION NP- SMALL VALUE PROCUREMENT

| | RFQ No. | : DSWD7-2022-1172A |
|--|--------------------------------|-------------------------------------|
| | Date | : August 17, 2022 |
| Company Name: | | |
| Company Address: | | |
| Contact Person: | | |
| Contact No.: | | |
| PhilGEPS Registration No.: | | |
| Sir/Madam: | | |
| Please quote your government price/s including delivery charg- incidental expenses for the goods listed in Annex A. Failure to it compliance. Also, kindly furnish us with descriptive brochures, cata | ndicate infon | mation could be the basis for non- |
| If you are the exclusive manufacturer, distributor or agent in the Ph attach in your quotation a duly notarized certification to this effect. | ilippines for t | the goods listed in Annex A, please |
| Interested service providers are required to submit true copies of the Philgeps Registration Number upon submission of quotation. An prior to award | | |
| Please accomplish and submit this form together with Annex A DSWD Field Office VII, Cebu City or send it through facsimile num 17126 or kc.af7.procurement@gmail.com on or before August 25 | nbers (032) 2 | 233-8785; 233-0261; 231-2172 loca |
| ROS | truly yours, MILES ARIO P. BA | CONG urement Management Section |
| Terms and Conditions: | 7711000, 1 100 | archiert Management Coolon |
| 1. Award shall be made on per: item basis ▼ total quote | ed price | lot basis |
| 2. Quotation validity shall be not less than 60 calendar days. | | |
| 3. Good/s or Services shall be done on the specific dates in Anne | ex A. | |
| 4. Place of Delivery: Mabini, Bohol | | |
| 5. Terms of Payment: within 30 calendar days from the complete Statement / Sales Invoice. | tion of servi | ces and receipt of Billing |
| 6. Liquidated Damages/Penalty: One-tenth of one percent for e | | |
| In case of discrepancy between total price per item and unit price by the quantity of that item, the latter shall prevail. | e for the item | as extended or multiplied |
| 8. Warranty Period, if applicable: | _ | |
| | | EDLYN S. CANGQUE |
| Lam interested to quote and agree to the terms and conditions | | Canvasser |
| I am interested to quote and agree to the terms and conditions. | | |
| (Signature over Printed Name of Supplier / | | |

Page 1 of 3

Authorized Representative)

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office VII, Cebu City

| Company Name: | RFQ No.: DSWD7-2022-1172A Date: August 17, 2022 |
|-----------------|--|
| Contact Person: | |
| Contact No.: | |

| tem No. | Qty | Unit | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|------------|-----|------|--|--|----------------------------|-----------|------------|
| | | | Provision of Catering Services (1 Meal and 2 Snacks) | | | | |
| 1 | 47 | pax | Title of Activity: 1st Municipal Disaster Risk Reduction and Management Council (MDRRMC) Meeting Date: August 30, 2022 | | | | |
| | | | Title of Activity: Project Development Workshop (PDW) for the 2nd Priority Sub-Project | | | | |
| 2 | 56 | рах | Day 1 : September 08, 2022 | | | | |
| | 56 | pax | Day 2 : September 09, 2022 | | | | |
| 3 | 62 | pax | Title of Activity: Municipal Inter-Agency Committee (MIAC) Technical Review of Sub-Project Proposal Date: October 06, 2022 | | | | |
| 4 | 47 | pax | Title of Activity: 2nd Municipal Disaster Risk Reduction and Management Council (MDRRMC) Meeting for Endorsement of SP Proposal Date: October 18, 2022 | | | | |
| | | | Title of Activity: Barangay Development Council, BDC- Technical Working Group (BDC-TWG) and Barangay Disaster Risk Reduction and Management Council Members Coaching Sessions and Workshop on Infrastructure, Government Procurement and Financial Management System (CVs Training) | | | | |
| 5 | 124 | pax | Date : October 26, 2022 Government Procurement | | | | |
| | 122 | pax | Date : October 27, 2022 Community Infrastructure | | | | |
| | 135 | pax | Date : October 28, 2022 Financial Management System | | | | |
| 6 | 56 | pax | Title of Activity : Municipal Fiduciary Review Date : November 08, 2022 | | | | |
| 7 | 69 | pax | Title of Activity: MDRRMC Meeting cum Municipal Accountability Reporting Date: November 22, 2022 | | | | |
| | | | Venue: Mabini, Bohol Meals: Lunch (Packed) | | | | |
| | | | Snacks: AM & PM (Packed) | | | | |

| tem No. | Qty | Unit | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|------------|--------|-------|---|--|----------------------------|----------------------------------|----------------|
| | | | Lunch Menu: | | | | |
| | | | > Rice | | | | |
| | | | > 2 Main Dish:(Choices of: Beef / Pork / Chicken or Fish) | | | | |
| | | | > 1 Main Dish : Vegetables | | | | |
| | | | > Dessert (Choices of: Fruits or Cakes or Salads) | | | | |
| | | | > Drinks : (Choices of: at least 500 ml Bottled Water and 240ml Canned Juice or 330ml Bottled Natural Juice i.e. Lemon/Calamansi/Buko/Cucumber etc.) | | | | |
| | | | No serving of CREAMDORY fish | | | | |
| | | | No serving of BAM-E, PANSIT or BIHON (as viand) | | | | |
| | | | Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS/POWDERED JUICES | | | | |
| | | | AM / PM Snacks: | | | | |
| | | | > Variation of Pasta, Noodles, Pastries, Native Kakanin, Sandwiches, i.e. Tuna/Ham & Cheese/Egg with vegetables, etc. or Burgers i.e Beef/Chicken/Ham with vegetables, etc. | | | | |
| | | | > Drinks: (Choices of: at least 500 ml Bottled Water or 240ml Canned Juice or 330ml Bottled Natural Juice i.e. Lemon/Calamansi/Buko/Cucumber etc. or Coffee/Hot Choco) | | | | |
| | | | Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS/POWDERED JUICES *Please specify name of Dishes | | | | |
| | | | Other Specifications: | | | | |
| | | | > Service provider must attached MENU upon submission of Request for Quotation (RFQ). | | | | |
| | | | > Food must be delivered between 9:00 AM to 11:00 AM. | | | | |
| | | | > Service provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast track the processing of payments. | | | | |
| | | | > Service provider must inform the End-user ahead of time for any changes in the menu prior to the delivery. | | | | |
| | | | > End-user will inform the service provider at least three (3) days prior to the conduct of meeting. | | | | |
| рг | oved E | Budge | t for the Contract: Php309,600.00 | Note: "Ridde | r's Specification | ns" column may | he filled up u |
| nd I | User: | KC- | NCDDP AF | supplier | 's offer (brand, | model, origin) on" stated if app | or may copy |

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of supplier/Authorized Representative over printed name

Purpose: Provision of food for the participants of the activity.

EDLYN S. CANGQUE Canvasser

| Company Nam | e: | |
|--|--|---|
| Activity Title: 1st Municipal Disaster | Risk Reduction and Management | Council (MDRRMC) Meeting |
| | MENU | |
| AM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| Activity Title: Project Development Day 1: | Workshop (PDW) for the 2 nd Priority | Sub-Project |
| Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles Native Kakanin, Sandwiches, i.e. Tuna/Ham/Cheese/Egg with Vegetables etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: |
| or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) | or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| | and 500ml Bottled Water | |
| Day 2: | MENU | |
| Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): (specify) 1. (specify) 2. 1 Main Dish (Vegetables): | PM Snacks: (Variation of Pasta, Noodles Native Kakanin, Sandwiches, i.e. Tuna/Ham/Cheese/Egg with Vegetables etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): |
| Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buke/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | (specify) Dessert (Choices of: Fruits or Cakes or Salads) (specify) Drinks: 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) | Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buke/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| | and 500ml Bottled Water | |

| Company Nam | e: | |
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| Activity Title: Municipal Inter-Agency | Committee (MIAC) Technical Review | of Sub-Project Proposal |
| | MENU | |
| AM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): (specify) 1(specify) 2 1 Main Dish (Vegetables): (specify) | PM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water |
| or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | Dessert (Choices of: Fruits or Cakes or Salads) (specify) Drinks: 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) and 500ml Bottled Water | or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| Activity Title: 2 nd Municipal Disaster | Risk Reduction and Management | Council (MDRRMC) Meeting for |
| Endorsement of SP Proposal | MENU | |
| AM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| | and 500ml Bottled Water | |
| Activity Title: Barangay Development duction and Management Council Mem ment and Financial Management System | Council, BDC-Technical Working Group bers Coaching Session and Workshop (CV's Training) | (BDC-TWG and Barangay Disaster Risk Re- on Infrastructure, Government Procure- |
| Day 1: Government Procurement | MENU | |
| AM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): | Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): |
| Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | (specify) Dessert (Choices of: Fruits or Cakes or Salads) (specify) Drinks: 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) | Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| | and 500ml Bottled Water | |

| Company Nam | e: | |
|---|---|--|
| Day 2: Community Infrastructure | MENU | |
| Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 1500ml Bottled Water | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): (specify) 1 | PM Snacks: (Variation of Pasta, Noodles Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): Drinks: 500ml Bottled Water |
| or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: | Dessert (Choices of: Fruits or Cakes or Salads) (specify) Drinks: 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) and 500ml Bottled Water | or 330ml Bottled Vateral Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| Day 3: Financial Management System | MENU | |
| Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): | 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles Native Kakanin, Sandwiches, i.e. Tuna/Ham/Cheese/Egg with Vegetables etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): |
| Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) | Dessert (Choices of: Fruits or Cakes or Salads) (specify) Drinks: 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) and 500ml Bottled Water | Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: (specify) |
| Activity Title: Municipal Fiduciary | Review MENU | |
| AM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): | Lunch: Plain Rice 2 Main Dish (Choices of: Beef; Pork; Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles Native Kakanin, Sandwiches, i.e Tuna/Ham/Cheese/Egg with Vegetables etc. or Burger i.e., Beef/Chicken/Ham wit Vegetables, etc.): |
| Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: | (specify) Dessert (Choices of: Fruits or Cakes or Salads) (specify) Drinks: 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) | Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: (specify) or Coffee/Hot Choco: |
| (specify) | or 240ml Canned Juice: (specify) and 500ml Bottled Water | (specify) |

| | MENU | |
|---|---|---|
| AM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): | 2 Main Dish (Choices of: Beef, Pork; Chicken/Fish): | PM Snacks: (Variation of Pasta, Noodles, Native Kakanin, Sandwiches, i.e., Tuna/Ham/Cheese/Egg with Vegetables, etc. or Burger i.e., Beef/Chicken/Ham with Vegetables, etc.): |
| Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) | (specify) Dessert (Choices of: Fruits or Cakes or Salads) (specify) | Drinks: 500ml Bottled Water or 330ml Bottled Natural Juice i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) |
| or 240ml Canned Juice: Drinks: 330ml Bottled Natural Jui | i.e.: (Lemon/Calamansi/Buko/Cucumber etc.) (specify) or 240ml Canned Juice: | or Coffee/Hot Choco: (specify) |
| | and 500ml Bottled Water | |

Company Name: _____

Activity Title: MDRRMC Meeting cum Municipal Accountability Reporting