



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : AV-12-036
 Date : DEC. 23, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit and PhilGEPS registration number** upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 2618107; 2610001 or e-mail to avrc2.fo7@dswd.gov.ph on or before **Dec. 28, 2020 @ 5:00 PM.**

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within **30 calendar days upon receipt of approved Purchase Order.**
4. Place of Delivery: **DSWD AVRC II, Labangon, Cebu City**
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


DESIREE D. UZARRAGA
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII

Department of Social Welfare and Development

Company Name

Company Address

Contact Person

Contact No.

PhilGEPS Registration no.:

RFQ No.: AV-12-036

Date: DEC. 23, 2020

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Training supplies							
1	20 ^{pcs}	Unit	ELECTRIC FAN, STAND type, plastic blade				
2	4 ^{pcs}	Unit	ELECTRIC FAN, INDUSTRIAL STAND type				
Approved Budget for the Contract: Php 127, 996.00							
Charge to: OP/PWD Funds							
End User: AVRC II							

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

PURPOSE : AVRC II office use.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

DESIREE D. UZARRAGA

Canvasser

Signature over Printed Name