



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : RRCY-2020-011-006
 Date : December 1, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 4, 2020 at 5:00pm**.


Very truly yours,


ROSARIO P. BACONG

AO VI Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered within **30 calendar days** upon receipt of approved Purchase Order.
- Place of Delivery: RRCY, Candabong, Argao, Cebu
- Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
- Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


RAMSEL GASPAR S. MANGILA
 canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)




DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	100	piece	Door mats, cloth, cotton, colored/printed				
2	100	piece	Dipper, plastic, good quality				
3	20	piece	Floor mop, cotton, with plastic handle				
4	30	piece	Mop head, cotton				
5	150	piece	Pails, plastic, without cover, good quality, 16 liters capacity				
6	50	piece	Toilet bowl brush, stainless handle				
7	24	piece	Toilet pump, rubber, standard size				
8	3	piece	Trash can, stainless pedal bin, heavy duty, 20 liters capacity				
9	20	piece	Trash can with cover, plastic, 25 liters capacity				
TOTAL							
Approved Budget for the Contract: Php 74,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
Charge to: RRCY Special Funds							
End User: RRCY							
Purpose : For residents' use at RRCY, Argao, Cebu							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


RAMSEL GASPAR S. MANGILA
 canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name