



**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2020-1506  
 Date : December 18, 2020

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit** and **Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 21, 2020 at 12:00 noon.**

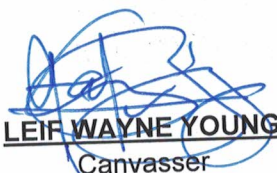
Very truly yours,

  
**ROSARIO P. BACONG**

AO VI/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within **30 days** upon receipt and conformity of Purchase Order.
4. Place of Delivery: **DSWD FO VII, Cebu City**
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: \_\_\_\_\_

  
**LEIF WAYNE YOUNG**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service Provider / Authorized Representative over Printed Name)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Field Office VII, Cebu City

RFQ No.: DSWD7-2020-1506  
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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	3	unit	<p><b>Coffee Table with 2 or 4 stools</b></p> <p>Specifications:                      Dimension                      Table: W70 x D70 x H45cm                      Stool: W34 x D34 x H43cm</p> <p>Color                      Table: Brazilian Walnut                      Fabric: Gray (028-6)                      Primary Material</p> <p>Table:                      18mm thick MDF laminated with melamine table top &amp; legs</p> <p>Stool:                      • 18mm thick MDF (box construction) carcass &amp; patched MDF laminated with melamine.                      • 12mm thick foam covered with polyester fabric</p>				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
2	2	unit	<p><b>Divider/Book Shelf</b></p> <p>Specifications:            Dimension            W60 x D29 x H180cm            Color            Gray or Black            Item Material            38mm thick honeycomb board laminated with PU paper veneer</p>				
3	2	unit	<p><b>Literature/Magazine Rack</b></p> <p>Specifications:            Placement Style: Floor Standing            Features: Double-sided, Wheels            Pocket Type: Multi-Pocket            Number of Pockets: 8            Number of Tiers: 4            Material: Plastic            Color: Black            Preferable Size: Shelf Width x Height x Depth - 27.5" x 12.9" x 1.3"</p>				
4	1	unit	<p><b>Console Table</b></p> <p>Specifications:            Dimension            W120 x D39 x H74.5cm            Color            Brown Walnut - White</p> <p>Item Material            • 25mm thick E2 grade Particle board, laminated with 3D paper veneer            • 15mm thick shelf</p>				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
5	1	unit	<b>Center Table with Storage</b>  Specifications: Dimension W110 x D55 x H40cm  Color Panel: Walnut Metal: Black  Item Material • 15mm thick Melamine laminated on E2 grade MDF board with 20 x 20mm x 0.8mm thick metal tube frame in powder coated finish • 80mm diameter PP castor wheel, with lock on two wheels  Place of Delivery: DSWD FO VII, Cebu City				
			Approved Budget for the Contract: <b>Php65,500.00</b>	Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
			Charge to: <b>DRMD Funds</b>				
			End User: <b>OPD-FO7</b>				

Purpose : **For GAD Corner**  
 Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**LEIF MAYNE YOUNG**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Service Provider /  
 Authorized Representative Over Printed Name