



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office VII

Department of Social Welfare and Development

Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2021- 1030
Date : August 26, 2021

Company Name, Company Address, Contact Person, Contact No., PhilGEPS Registration No. fields with lines for input.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit & Philgeps Registration Number upon submission of quotation/s.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before September 02, 2021 at 5:00pm.

Very truly yours,

ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- 1. Award shall be made on per: [] item basis [v] total quoted price [] lot basis
2. Quotation validity shall be not less than 60 calendar days.
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: DSWD POO Door #5 Solon Apartment Hibbard Ave., Bantayan, Dumaguete City.
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable:

RANDY VILLAFLORES
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

RFQ No.: DSWD7-2021- 103
 Date: August 26, 2021

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____

Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	12	pc	Time Recorder/ Bundy Clock Specification: Large Digital LCD Display Power Failure Backup Battery Automatic Card Feed and Release High Speedprinting and low noise Wall or desk mount. 220V With dot matrix printer With free time card ribbon Time card conforms to CSC form no.48 1 Year Warranty				
2	60	pc	Cassette Ribbon Specification: Compatible to Bundy clock offered by the supplier				
3	30	pck	Time Card for Bundy Clock Specification: Compatible to Bundy Clock offered by the supplier 100 pcs per pack				
			Total:				

Approved Budget for the Contract: **Php183,000.00**

End User: **Pantawid Pamilyang Pilipino Program**

Purpose : For issuance to Negros Oriental Clusters South and North, and Siquijor Cluster offices

Procurement procedure in accordance with *DSWD-Memorandum Circular No. 2, Series of 2007.*

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

Signature of Supplier / Authorized Representative
 Over Printed Name

RANDY VILLAFLORES
 Canvasser