



**REQUEST FOR QUOTATION**  
**SHOPPING**

RFQ No. : DSWD7-2021- 0983  
 Date : August 16, 2021

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

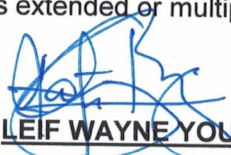
Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 20, 2021 at 5:00pm**.

Very truly yours,

  
**ROSARIO P. BACONG**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: DSWD Field Office VII, Brgy. Carreta, Cebu City
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: \_\_\_\_\_

  
**LEIF WAYNE YOUNG**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier /  
 Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office VII, Cebu City**


Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**RFQ N DSWD7-2021- 0983**  
**Date: August 16, 2021**

Item No.	Qty.	Unit of measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>ALCOHOL/ACETONE-BASED ANTISEPTICS (HYGIENE SUPPLIES)</b>				
1	40	bottle	ALCOHOL ETHYL, 68-70% SOLUTION, SCENTED, 500 ML				
2	92	gallon	ALCOHOL ETHYL, 70% ANTISPETIC,DISINFECTANT, HYPOALLERGENIC. 3.785 LITERS				
			<b>COMMON JANITORIAL CLEANING EQUIPMENT AND SUPPLIES</b>				
1	3	pc	DUST PAN HEAVY-DUTY PLASTIC W/ LONG DETACHABLE HANDLE, BLACK COLOR, LARGE				
2	8	pc	BROOM SOFT BAGUIO BROOM				
3	20	pc	BROOM STICK (TING-TING) USABLE LENGTH: 760MM MIN				
4	5	pc	MOP HANDLE HEAVY DUTY ALUMINUM, SCREW TYPE				
5	27	pc	MOP HEAD MADE OF RAYON, WEIGHT 400 GRAMS MIN				
6	5	bundle	RAGS ROUND, ALL COTTON, 32 PCS PER KILOGRAM/BUNDLE				
7	5	pc	LIQUID SOAP DISPENSER CLEAR & CHROME, WALL-MOUNTED, 20-OUNCE				
8	61	pc	AIR FRESHENER REFILL AUTOMATIC SPRAY REFILL, ASSORTED SCENTS, 175GRAMS/269ML				
9	25	can	INSECTICIDE AEROSOL TYPE, 500-600 ML MIN				
10	5	bottle	CLEANER, TOILET BOWL AND URINAL 1000ML				
11	10	kilo	LAUNDRY POWDER ALL-PURPOSE 1 KILO/PACK, VARIOUS SCENTS				
12	3	gallon	FABRIC CONDITIONER SCENTED, PER GALLON				
13	67	gallon	LIQUID HAND SOAP PREMIUM-GRADE ANTI-BACTERIAL LIQUID HAND SOAP, HYPOALLERGENIC, SCENTED, 3.785 LITERS				
14	40	pack	BATHROOM DEODORIZER 99% PARADICHLOROBENZENE, 3-50GRAMS/PACK				
15	8	gallon	GLASS CLEANER, LIQUID, (PREMIUM GRADE) PER GALLON				
16	25	gallon	TOILET BOWL CLEANER (PREMIUM GRADE) PER GALLON				

Item No.	Qty.	Unit of measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
17	6	bottle	LIQUID SOZA 500 ML				
18	3	pc	DUST MOP DURABLE, DUST MOP, LARGE, LONG METAL HANDLE				
19	3	pc	DUST PAN HEAVY-DUTY METAL DUST PAN, LARGE, WITH LONG HANDLE				
20	10	pc	RUBBER GLOVES HEAVY-DUTY UTILITY RUBBER GLOVES, LARGE SIZE, HONEYCOMB PATTERN GRIP				
21	6	pc	UTILITY BELT BAG JANITORIAL 4-POCKET WAIST BELT BAG, BLACK, DURABLE				
22	1	pc	PEDAL TRASH BIN 5-LITER FOOT PEDAL TRASH BIN, STAINLESS STEEL				
			<b>Total:</b>				
<b>Approved Budget for the Contract: Php 137,250.00</b>				<b>Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.</b>			
<b>End- user: General Services and Maintenance Section ( GSMS )</b>							
<b>Purpose:</b> Supplies to be used by the Janitorial Staff under GSMS.							

*Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.*

  
**LEIF WAYNE YOUNG**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized  
 Representative  
 Over Printed Name