



**REQUEST FOR QUOTATION
SHOPPING**

RFQ No. : DSWD7-2021- 0948
Date : August 12, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 18, 2021 at 5:00pm.**

Very truly yours,


ROSARIO P. BACONG
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
- Place of Delivery: **DSWD Field Office VII, Brgy Carreta, Cebu City**
- Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


JOSELITO TABILON
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier /
Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

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Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	6	unit	ALL-IN-ONE PRINTER - Colored Specifications: * Function: Print, Scan, Copy, Fax * Monthly Duty Cycle: up to 1,000 impression * Print Technology: Thermal Inkjet * Print Speed: (ISO,A4) up to 11ppm (black) > 5ppm (color) * Print Resolution: up to 1200x1200dpi (black), 4800x1200 (color) * Optical Resolution: up to 1200 dpi * Bit Depth: >=24 bit * Scan Size Max (ADF) : Legal * File Format Supported: PDF, TIFF, JPEG * Document Feeder Sheet Capacity: up to 35 sheets * Document Feeder Max Size Capacity: Legal * Max Copy Size: Legal * Paper Tray Sheet Capacity: up to 100 sheets * Paper Tray Max Size Capacity: Legal * Connection: Hi-Speed USB 2.0; WiFi 8 Warranty: 1 year Hardware Warranty				

Approved Budget for the Contract: **Php 79,800.00**

End User: **Adoption Referral and Resources Section**

Purpose : For ARRS and SWAD Offices use.

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

JOSELITO TABILON
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name