



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2021- 0698
 Date : June 18, 2021

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____


Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation/s a duly notarized certification to this effect.

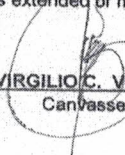
Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **June 23, 2021 at 5:00pm**.

Very truly yours,

ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than 60 calendar days.
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: Cluster II Office, Tubigon, Bohol
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


VIRGILIO C. VISTAL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



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Item No.	Qty.	Unit of measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	8	piece	Office Table Wood Specification: * Color: Gray * 3 layer drawer at the side * Central locking system * 1 drawer in the center with lock				
2	8	piece	Clerical Office Chair Specification: * Color: Black * With armrest ergonomic thick cushion * 100 kgs fabric base capacity * Adjustable seat height * Heavy Duty * No. of wheels: 5 metal chrome base				
3	1	Unit	Water Dispenser Specification: * Hot and Cold water dispenser * With LED indicator * Double faucet * 85 watts cooling water 5°C * 500 watts heating power to 90°C * 2.0 Liter hour cooling capacity * 5.0 Liter per hour heating capacity with cup				
4	11	unit	Bundy clock 2 color printing accurately identifies tardiness Specification: * Power failure back up battery * Support 12 hours time format * Automatic card feed and release * Automatic column shifting * Time programmable alarm with musical melody preferably for a maximum of 100 employees				
			TOTAL:				
Approved Budget for the Contract: Php 193,500.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: Pantawid Pamilyang Pilipino Program (4pS)							
Purpose : For Pantawid Bohol Cluster III office use, c/o Carousel Aguilar							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier / Authorized Representative

VIRGILIO C. VISTAL
 Carivasser