



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2023-1425A  
 Date : December 20, 2023

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

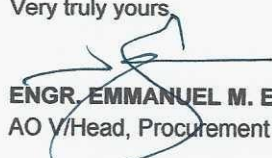
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 27, 2023 at 10:00AM**.

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order**.
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement**.
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed**.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASENAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. **DSWD7-2023-1425A**

Date: **December 20, 2023**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	7	unit	<p align="center"><b>Supply and Delivery of Desktop Computer</b></p> <p><b>Specifications:</b></p> <p><b>Processor:</b></p> <ul style="list-style-type: none"> <li>• Speed: at least 3 GHz Efficient Core</li> <li>• Cores: at least 10 Cores total</li> <li>• Threads: at least 12 Threads total</li> <li>• Cache: at least 10MB</li> </ul> <p><b>Operating System</b></p> <ul style="list-style-type: none"> <li>• Type: Latest Stable Proprietary OS 64-bit</li> <li>• Version: Professional Version (Must have the capability to join Active Directory)</li> <li>• Provide a certificate from OS manufacturer as authorized reseller/dealer and/or a vendor partner</li> <li>• Office Productivity Software:</li> <li>• Type: Latest Stable Proprietary OPS for Corporate Application Perpetual License.</li> <li>• Version: Must have of Word Processor, Spreadsheet, and Presentation for offline use</li> <li>• Memory: at least 8Gb DDR4</li> <li>• Storage: at least 512GB M.2 SSD</li> <li>• Input Devices: Wireless Keyboard and Mouse (Should be the same brand of the desktop being offered)</li> <li>• Graphics Controller: at least Integrated UHD Graphics</li> </ul> <p><b>I/O Ports:</b></p> <ul style="list-style-type: none"> <li>• 4 x USB 3.2 Type A Port</li> <li>• 1 x USB 3.2 Type C Port</li> <li>• 1 x USB 2.0 Type A Port</li> <li>• 1 x Audio Jack</li> <li>• 1 x RJ-45 LAN Port (Gigabit)</li> <li>• 1 x HDMI Port</li> </ul>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Communication:</b> <ul style="list-style-type: none"> <li>• Wireless: at least Wi-Fi 6E</li> <li>• Bluetooth: at least Version 5.1</li> <li>• Ethernet: Gigabit Ethernet</li> <li>• Speaker: Integrated Stereo</li> <li>• Display: at least 21" inches LED Display</li> <li>• Warranty &amp; SLA: at least Three (3) years Hardware and Labor</li> </ul>				
Approved Budget for the Contract: <b>Php 349,650.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>Social Pension Program</b>							
PURPOSE : <b>For Social Pension Program use.</b>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative  
 Over Printed Name