



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2023-1342  
 Date : October 11, 2023

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.f07@dswd.gov.ph on or before **October 13, 2023 at 5:00PM.**

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. **DSWD7-2023-1342**Date: **October 11, 2023**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	3	piece	<p align="center"><b>Supply and Delivery of Laptop Computer</b></p> <p><b>Processor:</b></p> <ul style="list-style-type: none"> <li>• Frequency: at least 3.4GHz to 4.6GHz maximum boost technology</li> <li>• Cores at least 10 Cores in total</li> <li>• Threads: at least 12 Threads in total</li> <li>• Cache: at least 12MB</li> </ul> <p><b>Boot Screen:</b> DSWD official Logo</p> <p><b>Operating System:</b></p> <ul style="list-style-type: none"> <li>• Type: Latest Stable Proprietary OS 64-bit</li> <li>• Version: Professional version (Capability to join Active Directory)</li> </ul> <p><b>Office Productivity Software:</b></p> <ul style="list-style-type: none"> <li>• Type: Latest Stable Proprietary OPS for Corporate Application Perpetual License</li> <li>• Version: Standard, Inclusive of Word Processor, Spreadsheet, and Presentation</li> </ul> <p><b>Memory</b></p> <ul style="list-style-type: none"> <li>• Capacity: at least 8Gb DDR4</li> </ul> <p><b>Input Devices</b></p> <ul style="list-style-type: none"> <li>• Keyboard: Built in with Backlight</li> <li>• Input Type: Touchpad with multi-gesture and scrolling function</li> <li>• Inclusion: Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</li> </ul> <p><b>Graphics Controller: Integrated UHD graphics</b></p> <p><b>I/O Ports:</b></p> <ul style="list-style-type: none"> <li>• 2 x USB 3.2 Type A port</li> <li>• 1 x USB 3.2 Type C port</li> <li>• 1 x RJ-45 LAN port</li> <li>• 1 x HDMI</li> </ul>				

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			<p><b>Display:</b></p> <ul style="list-style-type: none"> <li>• At least 16" inches LED/LCD Display with a built-in webcam</li> <li>• Card Reader: Microsd card</li> </ul> <p><b>Communication:</b></p> <ul style="list-style-type: none"> <li>• Wireless LAN: 802.11 ac/a/b/g/n/ac/lax</li> <li>• Bluetooth: At least Version 5.1</li> <li>• Ethernet: Gigabit Ethernet</li> </ul> <p><b>Battery:</b> At least 11 hours runtime, Lithium Ion</p> <p><b>Audio:</b> Optimized bass response, microspeaker distortion prevention, microphone noise reduction</p> <p><b>Endpoint Protection:</b> Antivirus and Anti-Ransomware (with Unified Management; Active Directory sync; Tamper and Threat Protection; Exploit Prevention and Mitigation; Data Loss Prevention, Suspicious Behavior Detection; Advanced Deep Learning</p> <p><b>Warranty &amp; SLA:</b></p> <ul style="list-style-type: none"> <li>• Three (3) years Hardware Warranty</li> <li>• One (1) year on Mouse</li> <li>• At most 4 hours response time for issues reported (thru Help Desk)</li> <li>• A Service Unit must be issued for a unit that cant be repaired within the day</li> </ul> <p><b>To Protect DSWD from unreliable and unproven products the following is required:</b></p> <ol style="list-style-type: none"> <li>a. Providers must have a certificate from the Operating System manufacturer as authorized reseller/dealer and/or a vendor partner</li> <li>b. Providers must present Manufacturers parts replacement certification and logistics warehouse location (Preferably within Cebu City, Mandaue City, City of Talisay, and City of Lapu-Lapu) to prove they can meet 4 hour on-site response time.</li> <li>c. Providers should have a support office (within stanby Support Engineers) within the province of Cebu.</li> <li>d. Providers must present a valid and verifiable Warranty Certificate from the Equipment Manufacturer indicating their Name as Partner and Level of Partnership</li> <li>e. Providers must present valid and verifiable Certificate that they are allowed to sell products under the category of Computers</li> </ol>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>f. Offered brand of the laptop computers must be present and available in the Philippines market in the last ten (10) years, and is marketed globally and have an international presence (physical stores, centers, or offices) in at least 5 countries</p> <p>g. Offered laptop models should be available in the Market and should not be custom-made or made to order just to comply with the required specifications.</p>				
Approved Budget for the Contract: <b>Php 147,819.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>Social Pension Program</b>							
PURPOSE : <b>For Social Pension Program use.</b>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

*Bonaparte DCI*  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative  
 Over Printed Name

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