



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : DSWD7-2023-1270
 Date : September 19, 2023

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

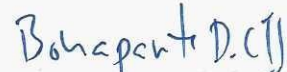
Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **September 22, 2023 at 5:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


BONAPARTE D. CASENAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

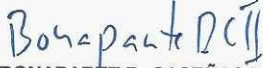
Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2023-1270
 Date: September 19, 2023

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Toner Cartridge							
1	16	bottle	INK FOR HP TANK 415 / Black / at least 70 ml (COMPATIBLE/EQUIVALENT)				
2	8	bottle	INK FOR HP TANK 415 / Cyan / at least 70 ml (COMPATIBLE/EQUIVALENT)				
3	8	bottle	INK FOR HP TANK 415 / Magenta / at least 70 ml (COMPATIBLE/EQUIVALENT)				
4	8	bottle	INK FOR HP TANK 415 / Yellow / at least 70 ml (COMPATIBLE/EQUIVALENT)				
5	8	cart	INK CART FOR CANON MG3070s / BLK, (COMPATIBLE/EQUIVALENT)				
6	4	cart	INK CART FOR CANON MG3070s / CL (COMPATIBLE/EQUIVALENT)				
7	16	bottle	INK FOR CANON PIXMA G3010 / Black / at least 70 ml (COMPATIBLE/EQUIVALENT)				
8	8	bottle	INK FOR CANON PIXMA G3010 / Cyan / at least 70 ml (COMPATIBLE/EQUIVALENT)				
9	8	bottle	INK FOR CANON PIXMA G3010 / Magenta / at least 70 ml (COMPATIBLE/EQUIVALENT)				
10	8	bottle	INK FOR CANON PIXMA G3010 / Yellow/ at least 70 ml (COMPATIBLE/EQUIVALENT)				
11	60	bottle	INK FOR BROTHER DCP-T720DW / Black/ at least 70 ml (COMPATIBLE/EQUIVALENT)				
12	30	bottle	INK FOR BROTHER DCP-T720DW / Cyan/ at least 70 ml (COMPATIBLE/EQUIVALENT)				
13	30	bottle	INK FOR BROTHER DCP-T720DW / Magenta/ at least 70 ml (COMPATIBLE/EQUIVALENT)				
14	30	bottle	INK FOR BROTHER DCP-T720DW / Yellow/ at least 70 ml (COMPATIBLE/EQUIVALENT)				
15	60	bottle	INK FOR EPSON L3110 / Black / at least 70 ml (COMPATIBLE/EQUIVALENT)				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
16	30	bottle	INK FOR EPSON L3110 / Cyan / at least 70 ml (COMPATIBLE/EQUIVALENT)				
17	30	bottle	INK FOR EPSON L3110 / Magenta / at least 70 ml (COMPATIBLE/EQUIVALENT)				
18	30	bottle	INK FOR EPSON L3110 / Yellow / at least 70 ml (COMPATIBLE/EQUIVALENT)				
19	15	cart	Toner for CANON MF244DW/ (COMPATIBLE/EQUIVALENT)				
20	30	cart	Toner for BROTHER DCP-L2540DW/ (COMPATIBLE/EQUIVALENT)				
Total:							
Approved Budget for the Contract: Php 157,200.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: SLP							
PURPOSE : For the use of Staff during the implementation of the project for CY 2023							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name

(page 2 of 2)