



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : **DSWD7-2023-1021**
Date : **August 17, 2023**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 22, 2023 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 20 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

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Company Address _____
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Tin Number: _____

RFQ No. DSWD7-2023-1021

Date: August 17, 2023

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of the following Item:				
1	5	piece	PORTABLE HARD DRIVE Interface Option: USB 3.0 backward compatibility USB 2.0 Capacity: 2TB Size: 2.5 inch Compatibility: Windows & MAC OS Features: Plug & Play Connectivity"				
2	2	piece	WEB CAMERA FOR DESKTOP Type A male USB 2.0 *Plug-and-play compatibility with operating system Windows 7, 8, or 10 (latest version) and Mac (latest version) *Compatible with web conferencing application such as Skype for Business * At least 2-megapixel resolution *The camera should be detachable which would be able to hang/attach/place on top of monitor/TV Warranty: At least three (3) months warranty (if found defective, a replacement must be delivered within seven (7) working days after the escalation of issue)"				
3	2	piece	LAPEL MICROPHONE Professional lapel microphone can be rotated 360 degrees and can be adjusted at will. Recording, Radio call and more. Bluetooth microphone.				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
4	2	piece	<p>PC ACTIVE SPEAKER</p> <p>1.1 Should have the following connectivity</p> <p>1.1.1. 3.5mm female stereo/auxiliary port</p> <p>1.1.2 Bluetooth audio</p> <p>1.2 Each satellite speaker enclosure should have at least 1 pc of mid-range speaker and tweeter.</p> <p>1.3 Audio power output as follows:</p> <p>1.3.1 tweeter = at least 15 watts (RMS)</p> <p>1.3.2 mid-range =at least 20 watts (RMS)</p> <p>1.3.3 audio amplifier total output = at least 70 watts (RMS)</p> <p>1.4 Should be a pair of bookshelf speaker that can be independently oriented in any direction</p> <p>1.5 Should include remote control to adjust settings remotely</p> <p>1.6 The brand provider must have an active website where the product is displayed</p> <p>1.7 Should include at least 2 meters 3.5mm male to male audio jack</p> <p>1.8 Operational weight should be less than 4.5Kg</p> <p>1.9 Physical design should be as follows:</p> <p>1.9.1 Capacitive touch backlit buttons of power and audio loudness volume</p> <p>1.9.2 Modern glossy colored design</p> <p>1.9.3 Each satellite speaker enclosure should have rear hidden pair of facing each other passive bass radiators</p> <p>1.9.4 Each satellite speaker enclosure should have front-facing externally exposed speakers.</p> <p>Warranty: At least one 6 months warranty (if found defective, a replacement must be delivered within seven (7) working days after the escalation of issue)</p> <p>Delivery Period: 30 Calendar Days</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
5	2	piece	USB COMPUTER HEADSET Controls: In-line flips up/down microphone w/ mute control Headband: Padded, Adjustable Earcups: Padded in left and right Microphone: Echo and noise cancelling, left sided microphone, movable boom, bi-directional Input Impedance: at least 32ohms Connectivity: at least USB 2.0 Type A Speaker Frequency Response: at least between 20Hz-20kHz Microphone Frequency Response: at least between 20Hz-20kHz Warranty: at least one (1) month warranty (if found defective, replacement must be delivered within seven (7) working days after the escalation of the issue)				
Total:							
Approved Budget for the Contract: Php 50,543.85				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: Social Pension Program							
PURPOSE : For Social Pension Program use.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

Signature of Supplier / Authorized Representative
 Over Printed Name