



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

### REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2023-1016

Date : August 17, 2023

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 22, 2023 at 5:00PM.**

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 45 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
Cavasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. **DSWD7-2023-1016**Date: **August 17, 2023**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	2	unit	<p><b>Supply and Delivery of Computer Set Desktop:</b></p> <p>1. Processor: Intel i5/i7 11th gen or newer            a. CPU Architecture Technology: Processor model should at least 12 th generation or latest version (i5 series) or AMD Ryzen 5625U Processor            b. Base Speed Frequency: 2.6 GHz, up to 4.3 GHz            c. Cores: ≥ 6 Cores            d. Cache: ≥ 12MB Cache</p> <p>2. Operating System:            a. Type: Latest Stable Proprietary OS 64-bit            b. Version: Professional version (Must have the capability to join Active Directory)            c. A certificate of Authenticity (COA), Genuine Label or Equivalent of the licence from the OS provider should be provided (Holographic Image Sticker)</p> <p>4. Memory:            a. Capacity: ≥ 16 Gb DDR4            b. Speed: - ≥ 3200mhz DDR4</p> <p>5. Keyboard: Std English (same brand as PC)</p> <p>6. Pointing Devices/Mouse:            a. Type: Standard Optical Mouse (same brand as PC)</p> <p>7. Graphics Controller: Integrated</p> <p>8. I/O Ports: all ports should be Integrated/Built-in (no USB conversions/extension/adapters)            a. ≥ 4 x USB 3.0 port, 2 front and 2 back            b. 1 x headphone / microphone or combo jack            c. 1 x RJ-45 LAN port            d. 1 x Displayport and 1 x HDMI</p> <p>9. Display: 22" LED technology with Displayport and HDMI</p> <p>10. Hard Drive: ≥ 256 gb m.2 SSD / ≥ 500 gb sata SSD</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			11. Sound Controller: Intergrated/built-in High Definition Audio system 12. Battery/UPS: a. ≥ 500 VA with AVR 13. Power Supply: a. Manufacturer Standard Power Supply 14. Communication: must be Integrated / Built-in (no USB conversions/extension) a. Wireless: Dual Band Wireless - 802.11 ac/a/b/g/b/; b. Ethernet - entegrated 10/100/1000 Base-TX 15. Warranty & SLA: a. Three (3) vHardware Warranty b. One (1) year on Mouse, Keyboard, UPS  c. < 4 hours response time for issues reported (thru Help Desk) d. A service Unit must be issued for a unit that cant be repaired within the day. (for Central Office Only) e. For reported hardware replacement. The service Provider shall be the one to Pull out the unit. 17. Delivery Period. 45 Calendar Days				
Approved Budget for the Contract: <b>Php 89,672.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>Social Pension Program</b>							
PURPOSE : <b>For Social Pension Program use.</b>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

*Bonaparte D. Caseñas II*  
**BONAPARTE D. CASEÑAS II**  
 Carvasser

Signature of Supplier / Authorized Representative  
 Over Printed Name