



**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2023-0947  
 Date : June 19, 2023

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

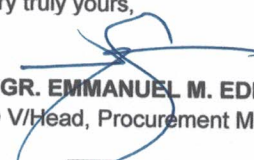
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **June 22, 2023 at 5:00PM.**

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 15 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **VDRC, TINGUB, MANDAUE CITY CEBU**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

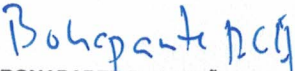
RFQ No. DSWD7-2023-0947

Date: June 19, 2023

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	50,000	sachet	<b>Supply and Delivery of Instant Choco Malt Drink</b>				
			Type	Instant Choco Malt Drink			
			Weight	At least 20 grams per sachet			
			Label/ Marketing Requirements	<p>Certification: Certified Halal Product printed on the product label.</p> <p>Nutrition Information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No. 2014-0030, otherwise known as the "Rules and Regulations Governing the Label of Prepackaged Food Products Distributed in the Philippines.</p>			
			Packaging	In strips of 5 or 10 sachets			
			Expiration	Should indicate Expiry Date of not less than Nine (9) months from the date of delivery			
			Shelf Life	Must have a shelf life of not less than 9 months from the time of delivery.			
				The brand must be existing in the Philippines Market for at least 3 years.			

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>Others</p> <p>Damaged of defective items/goods shall be replaced within 30 days upon receipt by the supplier of the notice to replace from VDRC</p> <p>Replacement period for damaged or defective items/goods shall be within 6 months from the delivery date</p> <p>Sachets must be packed in boxes</p> <p>Supplier must provide manual labor to unload and palletize the goods upon delivery.</p> <p>Place of Delivery: VDRC, Tingub, Mandaue City</p> <p>Delivery Schedule: Within 15 days after the receipt of the Purchase Order</p> <p>Payment: Shall be processed after delivery is completed and the required documents are submitted</p>				
<b>Approved Budget for the Contract: Php 487,500.00</b>				<p>Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</p>			
End User: <b>VDRC</b>							
<b>PURPOSE : Component of 10,000 Food Packs for stockpile</b>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**BONAPARTE D. CASEÑAS II**  
 Carvasser

Signature of Supplier / Authorized Representative  
Over Printed Name