



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2023-0398  
 Date : March 29, 2023

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

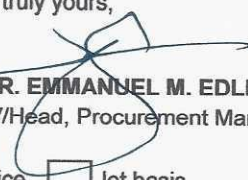
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **April 3, 2023 at 11:00AM.**

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



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Field Office VII, Cebu City

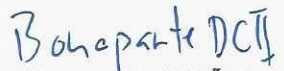
Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. **DSWD7-2023-0398**  
 Date: **March 29, 2023**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	40	bag	<p><b>Supply and Delivery of admission kit for Home for Girls client</b></p> <p><b>Included in the kit with specifications:</b></p> <p>1 pc tumbler, plastic good quality, 500ml. cap</p> <p>1 set cutlery with case</p> <p>1 set food tray compartment plate with cover, plasticware, at least 10 inches diameter</p> <p>1 pc of toothbrush with cover</p> <p>1 bar of laundry soap, 400 gms</p> <p>1 pack Sanitary napkin, 8pcs/pack</p> <p>1 pc of comb made of plastic</p> <p>1 pc sleeping wear(pajama), cloth, can fit up to extra large size</p> <p>5 pcs of ladies Bra, non-underwire, Adult sizes 34B to 38B</p> <p>7 pcs of Girls panty, cotton, Large</p> <p>6 pieces t-shirt, 1 piece T-shirt per color, large size(Red, Baby pink, Baby blue, Yellow, Light Violet, Light green)</p> <p>6 pcs shorts, knee-high length, teen-ager, unisex cotton, garterized</p> <p>1 pair of slipper, teen ager, size 9, rubberized</p> <p>1 pair of shoes for teen agers, sizes, 7,8 and 9</p> <p>1 piece Sunday Dress, formal, Free size</p> <p>1 face towel, medium size</p> <p>1 set hair clips/hair bands</p> <p>1 piece toiletry basket</p> <p>1 piece Bath towel</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			1 piece ponytail Fleece Blanketm single size, plain color, assorted color Bag, padded shoulder straps, with side pockets, dominant black color, with shades of pink or yellow or red, can pack all items above. <b>Requirements:</b> <i>The bag should have a capacity to pack all the item.</i>				
Approved Budget for the Contract: <b>Php 240,000.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>HOME FOR GIRLS</b>							
PURPOSE : For Home for Girls client new admission							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative  
 Over Printed Name

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