



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : DSWD7-2023-0190A
 Date : July 26, 2023

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 31, 2023 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **VDRC, TINGUB, MANDAUE CITY CEBU**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2023-0190A

Date: July 26, 2023

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Office, Cleaning and Vehicle Supplies							
1	20	galloon	At least 3.7 liters, Anti Bacterial use in Hospitals, clinics, kitchens, washrooms, industrial plants and cafeterias, Pleasant Scent				
2	26	bottle	Protectant (Armor All) 473ml - spray				
3	26	piece	Chamois 16x24"				
4	26	piece	Micro fiber towel				
5	26	bottle	Tire black 500ml				
6	26	piece	Car Freshener (Joli air scent)				
7	300	sacket	Fabric Conditioner, lavender scent, 22ml				
8	10	piece	Spray bottle				
9	4	liter	Liquid tile wax, natural scent 1liter/bottle				
10	10	piece	Feather duster				
11	50	roll	Tissue Paper, Jumbo				
12	100	pair	Ordinary Cotton Gloves				
13	2	pair	Insulated Gloves, electrical insulation, comfortable, ant-slip				
14	10	piece	Heavy Duty Knife Cutter				
15	10	pack	Blade for knife Cutter				
16	5	pack	Hairnet by 100s				
17	500	piece	Round Rugs				
18	5	pack	Cable ties, Nylon, Black 4mmx250mm (100pcs/pack)				
			Payment: Shall be processed after delivery is completed and the required documents are submitted Delivery Date: 30 days upon receipt of PO Place of Delivery: VDRC in Mandaue City and Cebu City				
Approved Budget for the Contract: Php 73,950.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: ADMIN/VDRC							
PURPOSE : Office, Cleaning and Vehicle Supplies for VDRC use							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name