



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2022-1896

Date : November 24, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

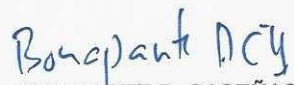
Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 28, 2022 at 10:00AM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2022-1896

Date: November 24, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of the Following:				
1			Christmas Tree <ul style="list-style-type: none"> • at least 7 feet high • Color Green • With soft touch snowy tips and plenty of branches for fullness/volume • With sturdy and durable metal base (tripod type reinforced metal frame) 				
2			Christmas Balls <ul style="list-style-type: none"> • 100mm, glittered, Red 				
3			Christmas Balls <ul style="list-style-type: none"> • 100mm, glittered, Silver 				
4			Christmas Balls <ul style="list-style-type: none"> • 100mm, glittered, Gold 				
5			Christmas Balls <ul style="list-style-type: none"> • 200mm, glittered, Red 				
6			Christmas Balls <ul style="list-style-type: none"> • 200mm, glittered, Silver 				
7			Christmas Balls <ul style="list-style-type: none"> • 200mm, glittered, Gold 				
8			Christmas Berries <ul style="list-style-type: none"> • glittered. Red 				
9			Christmas Tree Topper <ul style="list-style-type: none"> • Star-shaped, Red, 12 inches 				
10			Christmas Leaves <ul style="list-style-type: none"> • glittered, long-stemmed fern-shaped, Gold 				
11			Christmas Leaves <ul style="list-style-type: none"> • glittered, wide-shaped, Gold 				
12			Christmas Flowers <ul style="list-style-type: none"> • Glittered Pointsetia, Red 				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
13			Christmas Flowers ● Glittered, Silver				
14			Christmas Flowers ● Glittered, Gold				
15			Christmas Ribbon ● With printed patterns, Red, 4 inches				
16			Decorative Mesh Fabric ● With patterned design, Red				
17			Led Christmas Lights ● Frosted White ● 100 pieces small LED light bulbs ● String-type LED christmas lights ● Splash/water proof ● With Controller, end connector and plug with fuse				
18			Glue Gun (Small) ● Input Power: 10w ● Input Voltage: 240V ● Frequency: 60Hz ● Material: ABS Plastic ● Hot Melting Nozzle ● Glue Stick Hold Port ● Fold out stand for safe, handy storage while in use				
19			Glue Stick ● Glue stick for small glue gun ● Color: Translucent Color White.				
20			Cable Tie ● 6 inches length, Black ● 50 pcs/pack				
21			Cable Tie ● 6 inches length, White ● 50 pcs/pack				
Total:							
Approved Budget for the Contract: Php 89,520.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: GSMS							
PURPOSE : For Christmas Tree Lighting Ceremony							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASENAS II
 Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name

(page 2 of 2)