



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2022-1612
Date : October 28, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

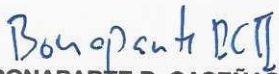
Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 2, 2022 at 1:00PM.**

Very truly yours,


ROSARIO P. BACONG
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
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 Tin Number: _____

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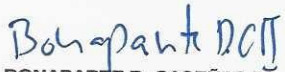
Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of The Following Supplies				
1	24	cart	Ink Cartridge for HP DeskJet Printer, HP680, Black, OEM				
2	23	cart	Ink Cartridge for HP DeskJet Printer, HP680, Tri-Color, OEM				
3	10	cart	Ink Cartridge for Canon PIXMA E4270 Printer, Black, OEM or Compatible				
4	10	cart	Ink Cartridge for Canon PIXMA E4270 Printer, Tri-Color, OEM or Compatible				
5	3	cart	Toner Cartridge for Pantum M6600NW Printer, EV-210, OEM				
6	5	bottle	Ink for Brother DCP-T720DW Printer, Black, OEM, or Compatible				
7	5	bottle	Ink for Brother DCP-T720DW Printer, Cyan, OEM, or Compatible				
8	5	bottle	Ink for Brother DCP-T720DW Printer, Yellow, OEM, or Compatible				
9	5	bottle	Ink for Brother DCP-T720DW Printer, Magenta, OEM, or Compatible				
10	5	bottle	Ink for Epson L3150 Printer, Black, OEM or Compatible				
11	5	bottle	Ink for Epson L3150 Printer, Cyan, OEM or Compatible				
12	5	bottle	Ink for Epson L3150 Printer, Yellow, OEM or Compatible				
13	5	bottle	Ink for Epson L3150 Printer, Magenta, OEM or Compatible				
14	5	bottle	Ink for Epson L3250 Printer, Black, OEM or Compatible				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
15	5	bottle	Ink for Epson L3250 Printer, Cyan, OEM or Compatible				
16	5	bottle	Ink for Epson L3250 Printer, Yellow, OEM or Compatible				
17	5	bottle	Ink for Epson L3250 Printer, Magenta, OEM or Compatible				

Total:

Approved Budget for the Contract: Php 95,600.00		Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.
End User:	PSD-ARRS & VDRC	
PURPOSE : For the use of ARRS & VDRC staff for CY 2022		

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name

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