



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION SHOPPING

RFQ No. : **DSWD7-2022-1348**  
Date : **August 17, 2022**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 22 2022 at 5:00PM.**

Very truly yours,

  
**ROSARIO F. BACONG**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **VDRC, TINGUB, MANDAUE CITY CEBU**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_

RFQ No. DSWD7-2022-1348

Date: August 17, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>SUPPLY AND DELIVERY OF SUPPLIES FOR THE REPAIR AND MAINTENANCE OF PRODUCTION MACHINERY AT VDRC</b>				
1	1	liter	<b>Compressor Oil (20 ltrs)</b> Specification: ISO VG 68/CDCU UC 005-1				
2	15	roll	<b>Electrical Tape</b> Specification: Red, Yellow & Blue				
3	10	piece	<b>WD40 Penetrating Oil</b> Specification: 270 ml				
4	1	piece	<b>Oil Filter Wrench</b> Specification: Heavy Duty				
5	5	piece	<b>Pump Belt</b> Specification: B 74				
6	1	piece	<b>Clamp Tester</b> Specification: 600.0/1000A (Auto-ranging)				
7	1	piece	<b>Soldering Pump (Metal)</b> Specification: Temp. Range 100°C				
8	1	piece	<b>Soldering Iron (Steel)</b> Specification: 45W 69-033C				
9	8	piece	<b>Hydraulic Shaft</b> Specification: Heavy Duty 150N				
10	10	piece	<b>Electronic Contact Cleaner</b> Specification: 270 ml				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
11	20	piece	<b>O-ring</b> Specification: Inner Diameter - 3.2 cm				
12	40	piece	<b>Oil Seal</b> Specification: Inner Diameter - 3.2 cm				
13	20	piece	<b>Industrial Socket</b> Specification: Two Gang				
14	20	piece	<b>Industrial Socket</b> Specification: Three Gang				
15	10	piece	<b>Belt Dressing</b> Specification: 270 ml				
16	10	piece	<b>Acting Degreaser</b> Specification: 270 ml				
17	10	piece	<b>White Lithium Grease</b> Specification: 270 ml				
<b>TOTAL:</b>							
<b>Approved Budget for the Contract: Php 80,749.90</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>VDRC</b>							
<b>PURPOSE :</b> Repair and Maintenance of Production Equipment and Machinery of the Visayas Disaster Resource Center.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

Signature of Supplier / Authorized Representative  
 Over Printed Name

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