



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : **DSWD7-2022-1325**
Date : **August 18, 2022**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

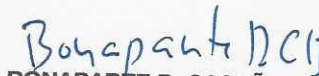
Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 22, 2022 at 5:00PM.**

Very truly yours,


ROSARIO P. BACONG
AO VI/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase**
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Annex A

Company Name _____

Company Address _____

Contact Person _____

Contact No. _____

PhilGEPS Registration No.: _____

Tin Number: _____

RFQ No. DSWD7-2022-1325

Date: August 18, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of the following:							
1	4	unit	Ink Tank System Printer (colored)				
			<ul style="list-style-type: none"> • Output Type: Cyan, Magenta, Yellow, Black • Compatibility: Compatible with Windows and PC Linux • Connectivity Technology: USB 2.0 • Memory: > 32MB • Network Type: Ethernet (100 Base TX/10 Base-T) and WIFI • Black Print Speed: > 15ppm • Color Print speed: > 15ppm • Monthly Duty Cycle: > 30,000 impressions • Technology: On-demand inkjet (piezoelectric) • Black Resolution: : 600 dpi • Max Media Size: Legal • Warranty: 1-year Hardware Warranty • Delivery Period: 30 Calendar Days 				
2			Ink cartridge for the above-specified printer				
	4	bottle	• at least 70ml, color: Magenta				
	4	bottle	• at least 70ml, color: Cyan				
	4	bottle	• at least 70ml, color: Yellow				
	4	bottle	• at least 70ml, color: Black				
Total:							
Approved Budget for the Contract: Php 60,600.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: DRMD							
PURPOSE : For DRMD office use							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier / Authorized Representative
Over Printed Name

Bonaparte D. Caseñas II
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Canvasser