



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

### REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2022-1198  
Date : July 15, 2022

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 19, 2022 at 5:00PM.**

Very truly yours,

  
**ROSARIO P. BACONG**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase**
- Place of Delivery: **Home for Girls, Camomot Franza Rd., Brgy Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No.: DSWD7-2022-1198

Date: July 15, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	30	set	<p><b>Supply and Delivery of Admission Kit for Home for Girls client</b></p> <p><b>Included in the kit with specifications:</b></p> <ul style="list-style-type: none"> <li>• 1 pc tumbler, plastic good quality, 500ml. cap</li> <li>• 1 set cutlery with case</li> <li>• 1 set food tray compartment plate with cover, plasticware, at least 10 inches diameter</li> <li>• 1 pc toothbrush with cover</li> <li>• 1 tube of toothpaste, 150ml.</li> <li>• 1 bottle of shampoo, 180ml</li> <li>• 2 pcs bath soap, 60 grams</li> <li>• 1 bar of laundry soap, 400grams</li> <li>• 1 pack Sanitary napkin, 8pcs/pack</li> <li>• 1 pc of comb, made of plastic</li> <li>• 1 pc sleeping wear(pajama), cloth, can fit up to extra large size</li> <li>• 1 bot. deodorant, 150ml</li> <li>• 2 pcs of ladies Bra, non-underwire, sizes 34B to 36B</li> <li>• 2 pcs of Girls panty, cotton, Large</li> <li>• 1 pc Sando Bra, child cotton, color white, medium to Large size</li> <li>• 6 pieces t-shirt. 1 piece T-shirt per color, Large size(Red,Black,Blue,Yellow,Gray,Green)</li> <li>• 3 pcs shorts, knee-high length, teenager, unisex cotton, garterized</li> </ul>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<ul style="list-style-type: none"> <li>● 1 pair of slippers, teenager, size 9, rubberized</li> <li>● 1 pair of shoes for teenagers, size 7,8 and 9</li> <li>● 1 pc Sunday Dress, formal, Free size</li> <li>● 1 face tower, medium size</li> <li>● 1 set hair clips/hair bands</li> <li>● 1 piece ponytail</li> <li>● 1 Fleece Blanket, single size, plain color, assorted color</li> <li>● 1 Bag, padded shoulder straps, with side pockets, dominant black color with shades of pink or yellow or red, can pack all items above.</li> </ul> <p><b>Requirements:</b> The Bag should have a capacity to pack all the items</p>				
<b>Approved Budget for the Contract: Php 180,000.00</b>				<small>Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</small>			
End User: <b>Home for Girls</b>							
<b>PURPOSE :</b> For Home for Girls client new admission							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

*Bonaparte D. Caseñas II*  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative  
 Over Printed Name

(page 2 of 2)