



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : **DSWD7-2022-1018**
 Date : **July 22, 2022**

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 26, 2022 at 5:00PM.**

Very truly yours,


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase**
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

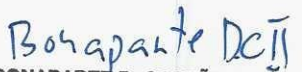
RFQ No. DSWD7-2022-1018

Date: July 22, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of the following				
1	1	lot	1.1. Office Chair Specifications: <ul style="list-style-type: none"> ● Clerical, Ergonomic design with armrest ● Color: Black ● With adjustable seat height; with gas lift ● Heavy duty up to 100kgs fabric use capacity, thick cushion ● Metal chrome base ● No. of wheels: 5 ● Quantity: 3 Refer Picture No. 1				
			1.2. Office Chair Specifications: <ul style="list-style-type: none"> ● Clerical, Ergonomic design with armrest ● Color: Black ● With adjustable seat height; with gas lift ● Heavy duty up to 100kgs fabric use capacity, thick cushion ● Plastic chrome base ● No. of wheels: 5 ● Quantity: 1 Refer Picture No. 2				
			Abc: Php 17,000.00				
2	1	lot	2.1. <ul style="list-style-type: none"> ● Gang Chair 4 seater, metal gang chair/ stainless, steel frames ● Quantity: 4 				
			Abc: Php 29,000.00				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
3	1	lot	3.1. Steel Filing Cabinet <ul style="list-style-type: none"> • 4 drawers • 4-layer lateral filing cabinet • powder coated in light beige (ivory color) with central lock for drawers • Smooth push/pull mechanism • Size: 90cm(W) x 45cm (D) x 132 cm • Quantity: 2 				
			Abc: Php 29,000.00				
End User: SFP, SWAD SIQUIJOR, & PANTAWID				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : Provision of Office furnitures and fixtures for SFP, SWAD SIQUIJOR & PANTAWID							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name

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