



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : DSWD7-2022-1012
 Date : July 22, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 26, 2022 at 5:00PM.**

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase**
4. Place of Delivery: **Negros POO, Door No. 5, Solon Apartment, Bantayan, Dumaguete City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost	
1	15	piece	OFFICE CHAIR (ERGONOMIC) Clerical Chair with Armrest, Specifications: Ergodynamic with Tilting Mechanism; Color: Black Fabric; Base Capacity: At least 100KG Adjustable Seat Height; No. of Wheels: 5pc PVC Caster with Metal Chrome Base					
2	6	piece	Office Table 1 Center Drawer & 3 Fixed Drawers at Right Side With Central Locking System At least 1 Inch Melamine Top Duck-Nose Edge Approximately 120 cm Length X 60 cm Width x 75 cm Height Color Light Grey					
3	2	unit	Water Dispenser Hot and Cold Water Dispenser 220-240V, with Mini Cabinet Wattage: At least 500W (Hot)/ 85(Cold) Refrigerant: R134A; Capacity: 5L (Heating at 90° C) /2L(Cooling at 10° C) Stainless Stee, 304 Pipe Connectors & Tank					
Total:								
Approved Budget for the Contract: Php 127,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.				
End User: PANTAWID								
PURPOSE : For Negros Oriental South Cluster and POO Negros Oriental office use								

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Bonapante D. Caseñas II
BONAPARTE D. CASEÑAS II
 Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name