



**REQUEST FOR QUOTATION
SHOPPING**

RFQ No. : DSWD7-2022- 0695
Date : April 20, 2022

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit and Philgeps Registration Number** upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **April 25, 2022 at 5:00 pm.**

Very truly yours,


ROSARIO P. BACONG
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered within April 2022 to December 2022
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


BONAPARTE D. CASENAS II
Cavasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier /
Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	3	piece	Electric Fan (Wall Fan)				
			Specification: •16" Plastic blade •Dimensions: 21Lx45Wx46H cm, approximately 60 watts •1 year warranty on parts and service •Color: Dark Blue				
2	20	piece	Electric Fan (Industrial Stand Fan)				
			Specification: •18" blade •2-in-1 stand fan and floor fan •3 swing aluminum blade •Oscillation control •Adjustable stand height and fan head •Thermal Fuse protected motor •3 speed control system •125 watts •1 year warranty on accessories, parts motor and service •Color: Dark Blue or Black				
3	15	piece	Electric Fan (Stand Fan)				
			Specication: •Voltage: 230a.c/60Hz •Power: 60W •Blade: 405MM Plastic •Powerful Motor with Copper Wire •16-inch Stand Fan •3-Speed Press-button control switch				
4	1	unit	Water Dispenser				
			Specication: •Hot and Cold water dispenser •with LED indicator •Double faucet •85 watts cooling water 5'C •500 watts heating power to 90'C •2.0 liter per hour cooling capacity •5.0 liter per hour heating capacity with cup				

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
5	3	piece	Time Recorder/Bundy Clock				
			Specication: ●Large Digital LCD Display ●Power Failure Backup Battery ●Automatic Card Feed and Release ●High Speedprinting and low noise ●Wall or Desk mount. 220V ●With dot matrix printer ●With free time card ribbon ●Time card conforms to CSC form no.48 ●1 Year Warranty				
Approved Budget for the Contract: Php 162,400.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: PANTAWID							
Purpose :		For Issuance of Equipment to Pantawid office use for operation					

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

 Signature of supplier/Authorized Representative
 over printed name

Bonaparte D. Caseñas II
BONAPARTE D. CASEÑAS II
 Canvasser