

**REQUEST FOR QUOTATION**  
**SHOPPING**

RFQ No. : DSWD7-2021-1155

Date : October 4, 2021

Company Name : \_\_\_\_\_

Company Address : \_\_\_\_\_

Contact Person : \_\_\_\_\_

Contact No. : \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 08, 2021 at 5:00pm.**

Very truly yours,

  
**ROSARIO P. BACONG**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: \_\_\_\_\_

  
**BRYAN C. LAGARE**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier /  
Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office VII, Cebu City**

RFQ No.: DSWD7-2021-1155  
 Date: October 4, 2021

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	3	unit	<b>UNINTERRUPTIBLE POWER SUPPLY (UPS)</b> * With built in AVR and Surge Protection 390 watts * Power rating : 650VA * Voltage range: 140-290V * 8 Sockets (4 sockets back-up + 4 sockets surge protection) * Provide lighting, surge, overload and short-circuit protection * Frequency: 50/60hz + 5%				
2	1	unit	<b>DOT MATRIX PRINTER</b> * 24-PIN SIDM * Print Speed: at least 12 CPI * I/O: USB, Serial and Parallel ports				
3	5	unit	<b>ALL IN ONE PRINTER - COLOR</b> * Functions: Print, Scan, Copy Fax * Monthly Duty Cycle: Up to 1,000 impression * Print Technology: Thermal Inkjet * Print Speed: (ISO, A4) up to 11 ppm (black) > 5 ppm (color) * Print Resolution: Up to 1200 x 1200 dpi (black), 4800 x 1200 color * Optical Resolution: Up to 1200 dpi * Bit Depth: >= 24 bit * Scan Size Max ADF: Legal * File Format: PDF, TIFF, JPEG * Document Feeder Max Size Cap: Legal * Max Size Copy: Legal * Paper Tray Sheet Cap: Legal * Connection: Hi-Speed USB 2.0: Wifi * Warranty: 1 year Hardware Warranty				
			<b>Total:</b>				

Approved Budget for the Contract: **Php 100,000.00**

End User: SLP

Purpose : For the use of SLP Staff.

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

**BRYAN C. LAGARE**  
 Canvasser

Signature of Supplier / Authorized Representative  
 Over Printed Name