



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII

Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2021- 1136
Date : September 27, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 01, 2021 at 5:00pm.**

Very truly yours,

ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

DAVID RESMA

Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier /
Authorized Representative)




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Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	2	pc	ENTERPRISE LASER PRINTER Specification: Printer Type: Brand New Output Type: Black and White, Monochrome OS Compatibility: Windows, Linux, and Andriod Connectivity Technology: USB 2.0 Processor: at least 1.2 GHz Memory: at least 512 MB Networking Type: Gigabit Ethernet Black Print Speed: up to at least 55 ppm Monthly Duty Cycle: up to at least 250,000 pages Print Technology: Laser, Duplex Black Resolution: up to at least 1200x1200 dpi Max Media Size: Legal Paper Tray: at least 2 Warranty: at least 1 year onsite warranty				
Approved Budget for the Contract: Php 111,112.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: PPD-ICTS		Purpose : For use in the Operations Center and ICT Office					

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


DAVID RESMA
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name