



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2020-1506
 Date : December 18, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit** and **Philgeps Registration Number** upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 21, 2020 at 12:00 noon.**

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within **30 days** upon receipt and conformity of Purchase Order.
4. Place of Delivery: **DSWD FO VII, Cebu City**
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


LEIF WAYNE YOUNG
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service Provider / Authorized Representative over Printed Name)


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Department of Social Welfare and Development
Field Office VII, Cebu City

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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	3	unit	Coffee Table with 2 or 4 stools Specifications: Dimension Table: W70 x D70 x H45cm Stool: W34 x D34 x H43cm Color Table: Brazilian Walnut Fabric: Gray (028-6) Primary Material Table: 18mm thick MDF laminated with melamine table top & legs Stool: • 18mm thick MDF (box construction) carcass & patched MDF laminated with melamine. • 12mm thick foam covered with polyester fabric				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
2	2	unit	<p>Divider/ Book Shelf</p> <p>Specifications: Dimension W60 x D29 x H180cm Color Gray or Black Item Material 38mm thick honeycomb board laminated with PU paper veneer</p>				
3	2	unit	<p>Literature/Magazine Rack</p> <p>Specifications: Placement Style: Floor Standing Features: Double-sided, Wheels Pocket Type: Multi-Pocket Number of Pockets: 8 Number of Tiers: 4 Material: Plastic Color: Black Preferable Size: Shelf Width x Height x Depth - 27.5" x 12.9" x 1.3"</p>				
4	1	unit	<p>Console Table</p> <p>Specifications: Dimension W120 x D39 x H74.5cm Color Brown Walnut - White</p> <p>Item Material • 25mm thick E2 grade Particle board, laminated with 3D paper veneer • 15mm thick shelf</p>				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
5	1	unit	Center Table with Storage Specifications: Dimension W110 x D55 x H40cm Color Panel: Walnut Metal: Black Item Material • 15mm thick Melamine laminated on E2 grade MDF board with 20 x 20mm x 0.8mm thick metal tube frame in powder coated finish • 80mm diameter PP castor wheel, with lock on two wheels Place of Delivery: DSWD FO VII, Cebu City				
Approved Budget for the Contract:			Php65,500.00	Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
Charge to:			DRMD Funds				
End User:			OPD-FO7				
Purpose :			For GAD Corner				

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

 Signature of Supplier / Service Provider /
 Authorized Representative Over-Printed Name


LEIF WAYNE YOUNG
 Canvasser