



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2020-1481
 Date : December 14, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 17, 2020 at 5:00pm**.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered within **30 calendar days** upon receipt of approved Purchase Order.
4. Place of Delivery: DSWD FO VII, Cebu City
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


REINAFLO C. VISTO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	2	unit	BARCODE STICKER PRINTER LABEL, thermal, high quality, with sticker printing set				
2	2	pcs	BARCODE SCANNER, wireless bluetooth, high quality				
			ALL IN ONE PRINTER (color)				
			Function : Print, Scan, Copy				
			Monthly Duty Cycle : up to 1000 impression				
			Print Technology : Thermal Inkjet				
			Print Speed (ISO, A4) : up to 11 ppm (black) > 5 ppm (color)				
			Print Resolution : up to 1200x1200 dpi (black), 4800x1200 (color)				
			Optical Resolution : up to 1200 dpi				
			Bit Depth : >= 24 bit				
			Scan Size Max (ADF) : Legal				
			File Format Supported : PDF, TIFF, JPEG				
			Document Feeder Sheet Capacity : up to 35 sheets				
			Document Feeder Max Size Capacity : Legal				
			Max Copy Size : up to 100 sheets				
			Paper Tray Sheet Capacity : Legal				
			Connection : Hi-Speed USB 2.0, Wifi				
			Warranty : 1 year Hardware				
4	1	unit	LAMINATING MACHINE, hot and cold laminating machine, high quality				
Approved Budget for the Contract: Php 74,500.00							
Charge to: ADMIN-PAMS							
End User: ADMIN-PAMS							
Purpose : Equipment used for PAMS PREMIS implementation directive from Central Office							
Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier / Authorized Representative
 Over Printed Name

REINAFLOR C. VISTO
 Canyasser