



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2020- 1398
 Date : December 3, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 09, 2020 at 5:00pm**.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered within 30 **calendar days** upon receipt of approved Purchase Order.
4. Place of Delivery: DSWD FO VII, Cebu City
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


LEIF WAYNE YOUNG
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____

Company Address _____

Contact Person _____

Contact No. _____

PhilGEPS Registration No.: _____

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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	4	set	Epson 001 T03Y Genuine Ink Bottle Set, OEM (Black/Cyan/Magenta/Yellow)				
2	1	unit	ADAPTOR, VGA to HDMI, support full-size high-definition resolution of 720p or 1080p				
3	1	unit	WEBCAMERA, up to 4K ultra HD recording, 1080p FHD video calling @ 60 FPS, 90-degree field of view				
4	1	unit	DIGITAL CAMERA, 20 megapixel, 10X optical zoom (20-240MM) with 20x Zoom Plus, Wi-Fi, NFC				
5	2	unit	PRINTER, Compact integrated tank design, Print speeds up to 10.5ipm for black and 5.0ipm for colour, Wi-Fi & Wi-Fi Direct, Borderless Printing up to A4 size, Spill-free ink refilling, warranty of 2 years or 30,000 pages, whichever comes first				
6	3	unit	TONER CARTRIDGE, HP Laserjet, 32Aa, Genuine, OEM				
Approved Budget for the Contract: Php 74,899.00							
Charge to: OP/PWD							
End User: AVRC II							
Purpose : for AVRC II office equipment use.							
				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

LEIF WAYNE YOUNG
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name