



**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : DSWD7-2023-1059
 Date : July 19, 2023

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 26, 2023 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
4. Place of Delivery: **Tingub, Mandaue City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


REINAFLO C. VISTO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
Company Address _____
Contact Person _____
Contact No. _____
PhilGEPS Registration No.: _____
Tin Number: _____

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Transparent Tapes							
1	ROLL	150	Transparent Tapes (2 inches)				
			Width	48 millimeter +/-5%			
			Length	1,000 meters +/-5%			
			Thickness	50 microns +/-2%			
			Inside Core Diameter	76 millimeter +/-2mm			
2	ROLL	855	Stretch Film				
			Weight	Not less than 2 Kilograms			
			Width	500 millimeter +/-2%			
			Micron	15 microns +/-2%			
			Inside Core Diameter	76 millimeter +/-2%			
			Length	300 meters			
			Payment:	Shall be processed after delivery is completed and the required documents are submitted			
			Delivery Schedule	Within 30 calendar days from the receipt of the purchase order			
			Place of Delivery:	Tingub, Mandaue City			
Total:							
Approved Budget for the Contract: Php 359,250.00				Note:			
End User: ADMIN-VDRC				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : Provision of office furnitures and fixtures for SFP staff used.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

REINAFLO C. VISTO
Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

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