



**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2023-0819

Date : July 4, 2023

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 11, 2023 at 5:00PM.**

Very truly yours,

**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

**REINAFLO C. VISTO**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office VII, Cebu City**

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

**RFQ No. DSWD7-2023-0819**  
**Date: July 4, 2023**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	15	pcs	<b>DESKTOP PC</b>				
			<p><b>1. Processor:</b></p> <p>a. CPU Architecture Technology: Processor model should at least be the latest release</p> <p>b. Base Speed Frequency: 3.7 GHz, up to 4.4 GHz</p> <p>c. Cores: ≥ 64 bit Quad-Core</p> <p><b>Processor</b></p> <p>d. Cache: ≥ 16MB Cache</p> <p><b>2. Operating System:</b></p> <p>a. <b>Type:</b> Latest Stable Proprietary OS 64-bit</p> <p>b. <b>Version:</b> Professional version (Must have the capability to join Active Directory)</p> <p>c. A certificate of Authenticity (COA), <i>Genuine Label or Equivalent</i> of the licensed from the OS provider should be provided (Holographic Image Sticker)</p>				
			<p><b>3. Office Productivity Software:</b></p> <p>a. <b>Type:</b> Latest Stable Proprietary OPS for Corporate Application Perpetual</p> <p>b. <b>Version:</b> Standard, Inclusive of Word Processor, Spreadsheet, Presentation &amp; Email for offline use</p> <p><b>4. Memory:</b></p> <p>a. <b>Capacity:</b> ≥ 16 Gb DDR4</p> <p>b. <b>Speed:</b> DDR4-3200mhz</p> <p><b>5. Keyboard:</b> Std English (same brand as PC)</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p><b>6. Pointing Devices/Mouse:</b>  a. <b>Type:</b> Standard Optical Mouse (same brand as PC)  <b>7. Graphics Controller:</b> Integrated  <b>8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters)</b>  a. ≥ 4 x USB 3.0 port, 2 Front and 2 Back  b. 1 x headphone / microphone or combo jack</p>				
			<p><b>c. 1 x RJ-45 LAN port</b>  <b>d. 1 x DisplayPort and 1 x HDMI</b>  <b>9. Display:</b> 22" LED Technology with Displayport and HDMI  <b>10. Hard Drive:</b> ≥ 256 GB SSD, ≥ 1 TB HDD  <b>11. Sound Controller:</b> Integrated/built-in High Definition Audio system  <b>12. Battery/UPS:</b>  a. ≥ 500 VA with AVR  <b>13. Power Supply:</b>  a. Manufacturer Standard Power Supply  <b>14. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension)</b>  a. <b>Wireless</b> - Dual Band Wireless - 802.11 ac/a/b/g/n;  b. <b>Ethernet</b> - Integrated 10/100/1000 Base-TX</p>				
			<p><b>15. Warranty &amp; SLA:</b>  a. Three (3) years Hardware Warranty  b. One (1) year on Mouse, Keyboard, UPS  c. &lt; 4 hours' response time for issues reported (thru Help Desk)  d. A Service Unit must be issued for a unit that can't be repaired within the day. (For Central Office Only)  e. For reported hardware replacement, the Service Provider shall be the one to pull out the unit.</p>				

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			<p><b>16. To protect DSWD from unreliable and unproven products the following is required:</b></p> <p>a. Manufacturer of the proposed brand should be ISO 9000 certified or better</p> <p>b. Proposed <b>BRAND</b> should be Energy Star Compliant</p> <p>c. Proposed <b>BRAND</b> should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turn-around of technical support</p> <p>d. Manufacturer's Proposed Brand must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service</p>				
			<p>Centers in Luzon, Visayas and Mindanao (<b>Proof or List of Nationwide Service Center should be submitted</b>)</p> <p>e. Manufacturer's proposed brand is an International Brand Name, which means that the brand is known and marketed globally and has an international presence (physical stores, centers, or satellite offices) in at least 5 countries. Further, the brand should be sold and marketed continuously in the Philippines for the last ten (10) years</p> <p>f. A DSWD Boot-up Logo must be embedded in the BIOS.</p> <p><b>17. Delivery Period: 45 Calendar Days</b></p>				
<b>Total:</b>							
<b>Approved Budget for the Contract: Php 600,000.00</b>				<b>Note:</b>			
End User: <b>OPD-PANTAWID</b>				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
<b>PURPOSE :</b> To be used by the Pantawid Staff (FA II and MRB's) in the performance							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

**REINAFLO R. C. VISTO**  
Carvasser

Signature of Supplier / Authorized Representative Over  
Printed Name