



REQUEST FOR QUOTATION
Shopping

RFQ No. : DSWD7-HFG-2021-001
Date : January 8, 2021

Company Name :
Company Address :
Contact Person :
Contact No. :
PhilGEPS Registration No.:

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps registration number upon submission of quotation/s.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before January 18, 2021, 5:00 PM.

Very truly yours,

Handwritten signature of Rosario P. Bacong
ROSARIO P. BACONG
AO V/Head, Procurement Management Section

Terms and Conditions:

- 1. Award shall be made on per: [ ] item basis [x] total quoted price [ ] lot basis
2. Quotation validity shall be not less than 60 calendar days.
3. Good/s or Services shall be delivered on weekly basis.
4. Place of Delivery: DSWD7-Home for Girls,Camomot Franza Road, Labangon, Cebu City
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable:

Handwritten signature of Cherry Ann L. Gabrinao
CHERRY ANN L. GABRINAO
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office VII, Cebu City**

RFQ No.: **DSWD7-HFG-2021-001**  
 Date: **January 8, 2021**

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration no.: \_\_\_\_\_


Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	bottle	Purified Drinking Water, 5 gallon/bottle				
Approved Budget for the Contract: Php 140,000.00							
Charge to: Center Funds							
End User: Home for Girls							

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

**PURPOSE :** For consumption of Home for Girls Staff and residents.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature over Printed Name of Supplier / Authorized Representative

  
**CHERRY ANN L. GABRINAO**  
 Canvasser