



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2025-0965
Date : June 27, 2025

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **July 1, 2025 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **please refer to Annex A.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No.: DSWD7-2025-0965

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of IT Peripheral Devices				
1	14	units	Solid State Drive (SSD) Interface Option: SATA III USB 3.0 backward compatibility Capacity: 512GB Size: 2.5 inch Compatibility: Windows and Mac OS Features: Plug and Play Connectivity Includes per-loaded easy-to-use back-up software Warranty: 1-year Hardware Delivery Period: 20 Calendar Days				
2	5	units	DDR3 Memory Module Type: DDR3 Capacity: 8GB (1x8GB) Speed: 1600MHz Features: With Heatspreader for Better Heat Dissipation Compatibility: Desktop Motherboards Supporting DDR3 Warranty: 1-year Hardware Delivery Period: 20 Calendar Days				
3	5	units	DDR4 SODIMM Memory Module Type: DDR4 SODIMM Capacity: 8GB Speed: 3200 MT/s (MHz) Features: SODIMM (Small Outline Dual Inline Memory) Compatibility: For Acer TravelMate TMP216-51 Warranty: 1-year Hardware Delivery Period: 20 Calendar Days				
4	4	units	USB TYPE-C Laptop Charger Type: High-Quality Universal Laptop Charger Connector: USB Type-C				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Output: 20V - 3.25A Compatibility: Universal Type-C Slot Laptops Features: Fast Charging Warranty: 1-year Hardware Delivery Period: 20 Calendar Days				
5	12	units	USB Call Center Headphone With Microphone Noise Cancelling Plug Type: USB Speaker Diameter: 27 mm Impedance: 32 ohms Sensitivity: 100dB Frequency Response: 20Hz - 20kHz Maximum Input: 100mW Power: Color: Black Cable Length: Approx. 145cm (57 inches) Weight: 85kg Features: With Built-in Microphone, USB Interface, Noise Cancelling, Lightweight Design Warranty: 1-year Hardware Delivery Period: 20 Calendar Days				
Total:							
Approved Budget for the Contract: Php 94,500.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: PANTAWID							
PURPOSE : For the repair, upgrade, and replacement of disposed IT equipment to support office operations.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

 Signature of Supplier / Authorized Representative Over Printed Name

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